

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
January 14, 2020**

* * *

At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on January 14, 2020 at 6:15 pm (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne, Chairman of the Board
of Water Commissioners

Honorable Water District Steven L. Flynn
Treasurer

Honorable Brian J. Morris Water District
Secretary

Other Attendees: Antonia Pisani, District Clerk

* * *

Meeting called to order at 6:15 pm.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 1/14/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 1/14/20

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 1/14/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9857 thru Check Number 9887 this date.

The adoption of the foregoing Resolution (#F28-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 1/14/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 1/14/20

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 1/14/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1340 thru Check Number 1341 this date.

The adoption of the foregoing Resolution (#F29-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

Resolution appointing Clare Panarese, District Treasurer for the Manhasset Lakeville Water and Fire District as an authorized agent of the Board of Commissioners to interact with American Equity of New York

After discussion, upon motion duly made by Commissioner Flynn and seconded by Commissioner Sauvigne, the Board unanimously adopted the following resolution:

BE IT HEREBY RESOLVED as follows:

WHEREAS, the Board of Commissioners of the Manhasset-Lakeville Fire District determines that the best interests of the Fire District are served by designating Clare Panarese, District Treasurer for the Manhasset-Lakeville Water and Fire District as the District's authorized agent with respect to the District's Length of Service Award Program, (LOSAP), in such capacity, including, without limitation, authority to act on behalf of the District with respect to all LOSAP accounts of the District maintained with American Equity of New York.

NOW, THEREFORE, the Board hereby designates Clare Panarese, District Treasurer for the Manhasset-Lakeville Water and Fire District as agent for the Board of Commissioners, effective immediately, with respect to the District's LOSAP program, including as to all LOSAP accounts of the District maintained with American Equity of New York, and hereby authorizes Clare Panarese, District Treasurer for the Manhasset- Lakeville Water and Fire District to make requests on behalf of the Fire District Board of Commissioners, for documents and instruments from American Equity of New York Annuity Contract No Y003391.

The adoption of the foregoing Resolution (#F30-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

RESOLVED, that the Board of Commissioners approved annual raises to base salaries effective as of January 1, 2020 for the non-CSEA Fire District office employees, as set forth in a schedule of proposed salary increases presented to and reviewed by the Board. Patricia Durante will receive a \$3,000 raise; Dorothy Lombardo will receive a \$4,000 raise; Antonia Pisani will receive a 3.53% raise.

The adoption of the foregoing Resolution (#F31-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board was in receipt of and acknowledged the information contained in an Ameriprise Statement.

The Board was in receipt of and acknowledged the information contained in a Fire Department application.

The meeting adjourned at 6:30 pm.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on January 14, 2020.

Brian J. Morris, Secretary

:mjd