

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
August 18, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on August 18, 2020 at 5:00 pm (Prevailing time),

There were present:

Commissioner(s):           Honorable Mark S. Sauvigne  
  Chairman of the Board of Water Commissioners

  Honorable Water District Steven L. Flynn  
  Treasurer

  Honorable Brian J. Morris Water District  
  Secretary

Other Attendees:

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Meeting called to order at 5:00 pm.

Minutes of the previous meeting to stand approved by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 8/18/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date 8/18/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/18/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10561 thru Check Number 10588 this date.

The adoption of the foregoing Resolution (#F156-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

At a regular meeting of the Manhasset Lakeville Fire District Board of Commissioners held on August 18, 2020:

The Following resolution was proposed:

WHEREAS, On March 7, 2020, Governor Cuomo issued Executive Order 202, declaring a state of emergency relating to the novel coronavirus, COVID-19, pandemic (the "Pandemic"), and thereafter issued subsequent related executive orders, including orders permitting and then mandating that non-essential workers not work at their usual workplaces and permitting non-essential workers to work remotely from home if feasible; and

WHEREAS, the Manhasset-Lakeville Fire District provides essential services, which require that a portion of its workers who are essential to its operations continue to work at Fire District facilities; and

WHEREAS, for periods of time during the Pandemic, such Fire District essential employees who are union members did in fact work from Fire District facilities, while the Fire District work force members who are not deemed essential workers were permitted to remain at home, working remotely to the extent feasible; and

WHEREAS, the Fire District essential employees rendered services to the Fire District and its constituents during the Pandemic while facing potential risk of unknown scope to themselves and their families; and

WHEREAS, while those essential workers were working in the ordinary course during the Pandemic, other non-essential Fire District employees continued to be compensated in the ordinary course while either working remotely and to a lesser extent than normal workdays, or not rendering services if the nature of their work could not feasibly be performed remotely; and

WHEREAS, the Board, having informally determined at the outset of the Pandemic that its essential workers should be compensated for the increased risk they faced and for a workload that continued unchanged during the pandemic, has determined to compensate those essential employees with two hours of earned time for each full work day worked during periods when non-essential workers were not required to work at the Fire District offices due to the Pandemic.

NOW, IT IS THEREFORE RESOLVED, that:

All Fire District union member essential employees shall receive two hours of earned time for every full day worked during periods when non-essential workers were not required to work at the Fire District offices due to the Pandemic. .

The adoption of the foregoing Resolution (#F157-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

The board was in receipt of and discussed the information contained in the Ameriprise Statements and the Charles Schwab Statements.

The meeting adjourned at 5:30 pm.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on August 18, 2020.

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Brian J. Morris, Secretary

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