

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
March 10, 2020**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on March 10, 2020 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Mark S. Sauvigne, Chairman of the  
Board of Water Commissioners

Honorable Steven Flynn, Water District  
Treasurer

Honorable Brian J. Morris, Water District  
Secretary

Also present:                              Paul Schrader - Superintendent  
Antonia Pisani – District Clerk

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Letter sent to three neighbors. April 6, 2020 deadline
Valley Well rehabilitation	Requested information forwarded to Redland for the response letter to the NYSDEC.
Vepo Crossconnex	921 backflow install notices for residential sprinkler systems.
Shelter Rock #1 and #2	In design.
Searingtown	AOP Pilot test complete.
Plandome Park	H2M preparing liquidated damages analysis. (August 12, 2019 Notice to Proceed). H2M and ADJO to meet on site regarding broken drain pipe this morning. No Luck
Macy's redevelopment	H2M response sent including a request for a deposit.
Bond	Draft Engineer's report for 2020 Bond Issue under review.
VOP	Intermunicipal Agreement, CP
Procurement Policy	Proposed changes pending. Resolution?
AWQR	2019 annual report is under construction.
Marcus Ave Water Main	Merrick Utility. DeRosa Paving
Park Avenue Water Main	In Design
Seasonal Help	Resolution
Union	MOA on Salaries for Payroll?

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/10/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 3/10/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/10/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1351 Thru Check Number 1352 this date.

The adoption of the foregoing Resolution (#W57-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/10/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 3/10/20

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- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9118 Thru Check Number 9134 this date.

The adoption of the foregoing Resolution (#W58-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

WHEREAS the Board recognizes the office staff will require assistance and coverage during the summer months for various projects, it is hereby

RESOLVED that the Board approves of the rehiring Grace Dreyer, Mary Marini as seasonal employees, Typist-Clerks during the seasonal timeframe of 5/1/20 – 9/30/20, at a rate of \$15.00/hour, pending approval from Nassau County Civil Service.

The adoption of the foregoing Resolution (#W59-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:30 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 10, 2020.

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Brian J. Morris, Secretary

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