

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
May 25, 2021**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on May 25, 2021 at 5:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian J. Morris, Chairman of the  
Board of Fire Commissioners (via face-time)

Honorable, Mark S. Sauvigne Fire District  
Treasurer

Honorable Steven Flynn, Fire District  
Secretary

Also present:

\* \* \*

Meeting called to order by the Chairman at 5:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

District Supervisor reported to the Board of Commissioners ("the Board") that he and the District Treasurer have developed in coordination with the FIRE District Supervisor the budget adjustments to the 2021 Budget and that such adjustment should, as a matter of record be approved by the Board and made part of the minutes.

On Motion Commissioner \_\_\_Sauvigne\_\_\_\_\_, seconded by Commissioner \_\_\_Flynn, the following resolution was adopted,

WHEREAS, the District Treasurer, and upon concurrence with the FIRE District Supervisor, reported to the Board the adjustments to the 2021 Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the 2021 FIRE District Budget:

				Increase	Decrease
1930	0.00	0	Judgement and Claims		
1910	000	0	Unallocated Insurance		
1930	000	0	Judgements and Claims		
1950	000	0	Taxes and Assessments		
3410	100	0	PERSONAL SERVICE-See Detail		
3410	210	0	Office Equipment		
3410	225	1	Buildings and Grounds Capital Outlay		
3410	225	A	Fire Department Capital Outlay		
3410	225	B	Mobile Equipment Capital Outlay		
3410	404.	A	Fire Locator - Computers, etc.		
3410	404.	B	Stationary & Postage		
3410	404	C	Public Relations		
3410	404.	D	FD Secretary		
3410	404	E	Consultant Fees, JSK Grant Writers and H2M		
3410	405	0	Dispatching Services		
3410	419	0	Telephone & Communications		
3410	420	0	Electricity		
3410	421	0	Water		
3410	422	B	Heating		
3410	426.	0	Insurance, Fire & Liability		
3410	426	B	Insurance Deductable		
3410	430	0	Hydrant Rental		

3410	437	0	Maps			
3410	441	0	Legal Notices			
3410	447	0	Election Expenses			
3410	452	0	Auditing			
3410	452	A	Appraisals			
3410	454	0	Legal			
3410	455	0	Medical			
3410	463	0	PERB, Meetings, Counsel, etc.			
3410	467	0	Gas, Oil, etc.			
3410	474	0	Tools, Parts & Shop			
3410	475	0	A1 Fire Truck Preventative Maintenance		\$ 3,500.00	
3410	475	1	Buildings and Grounds Maintenance Supplies and Services			
3410	475	A	Mobile Equipment Maintenance			
3410	475	B	Furniture & Fixtures			
3410	475	C	Tournament Trucks			
3410	475	D	Radios, Computers and Equipment			
3410	475	E	General Repairs			
3410	475	F	Fire Department Equipment, Supply & Maintenance			
3410	485	A	Education & Conferences			\$ 3,500.00
3410	485	B	Fire Prevention			
3410	486	0	Uniforms, Badges & Caps			
3410	486	A	Employee Uniforms			
3410	489	A	Inspections			
3410	489	B	Parades & Standby Non Emergency			
3410	489	C	Disaster Emergency Stand-By			
3410	489	D	Training			
3410	492	A	District Property			
3410	493	0	Service Contracts			
3410	495	0	HR and Payroll Services			
3410	499	0	Miscellaneous fees			
9010	800	0	New York State Retirement			
9025	800	0	LOSAP			
9030	800	0	Social Security			
9035	800	0	MTA Transit Tax			
9040	800	0	Workers' Compensation			
9045	800	0	Supplemental Longevity			
9050	800	0	Unemployment Insurance			
9060	800	0	Hospital and Dental Active			

9060	800	A	Hospital and Dental Retirees			
				Total	\$ 3,500.00	\$ 3,500.00

The adoption of the foregoing Resolution (#F84-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
 Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
 RELATING TO APPROVAL OF CHECKS  
 ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 5/25/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris Date: 5/25/21  
 Commissioner  
 Manhasset-Lakeville Fire District

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 5/25/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes

discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12512 thru Check Number 12532 this date.

The adoption of the foregoing Resolution (#F85-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise statements.

Meeting adjourned at 5:05pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on May 25, 2021.

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Steven Flynn, Secretary

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