

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
June 17, 2021**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on June 17, 2021 at 5:45 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian J. Morris, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable Steven Flynn, Fire District
Secretary

Also present:

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Meeting called to order by the Chairman at 5:45 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 6/17/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 6/17/21

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/17/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1524 thru Check Number 1525 this date.

The adoption of the foregoing Resolution (#F91-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 6/17/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 6/17/21

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/17/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12576 thru Check Number 12602 this date.

The adoption of the foregoing Resolution (#F92-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

RESOLVED, that, effective as of June 1, 2021, in order to address critical or catastrophic long-term illness or injury suffered by full-time employees, in which recovery is uncertain (hereinafter, "Catastrophic Illness/Injury"):

1. Each full time employee of the District who has completed at least 8 years of employment with the District and who becomes eligible for long-term Social Security disability relating to a Catastrophic Illness/Injury prior to becoming eligible for coverage through employment with the District for health insurance coverage under NYSHIP in retirement shall be entitled to be insured through the District under NYSHIP at the District's expense, until such time as such employee becomes eligible for coverage through employment with the District for health insurance coverage under NYSHIP in retirement from the District.

The adoption of the foregoing Resolution (#F93-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 6/17/21 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
H2M	Community Drive Project	\$28,500.00	3410.300.0	PS
TOTAL	REQUESTED	\$28,500.00		

The adoption of the foregoing Resolution (#F94-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn

Nays: None

Whereas, Juneteenth is a celebration of freedom and the end of slavery in the United States, declared a public holiday by New York State in 2020, and as of June 18, 2021, also recognized as a Federal holiday; and

Whereas, the Board of Commissioners desires to recognize Juneteenth as a holiday in the Fire District;

Now, therefore, be it resolved that The Manhasset Lakeville Fire District hereby designates Juneteenth as a paid holiday for its full-time employees, to be recognized annually on the same day that the Juneteenth federal holiday is recognized; provided, however, that, in light of the timing of the designation of the federal holiday, on June 18, 2021, and the difficulty in implementing the day for our employees in 2021 on short notice, full-time employees of the District shall be entitled to a floating paid holiday, to be taken during 2021, with the scheduling thereof pre-approved by the Superintendent.

The adoption of the foregoing Resolution (#F95-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

WHEREAS, in accordance with S8617B/A10832 which amends New York State Labor Law Section 27-c, the Manhasset-Lakeville Fire District as a public employer is required to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease which shall include the identification of essential personnel, needed personal protective equipment, staggering work shifts and the provision of necessary technology for telecommuting; and

WHEREAS, the Board of Commissioners has caused a plan meeting the requirements of Labor Law Section 27-c to be drafted for the District; and

WHEREAS, the draft plan has been finalized as the “Public Employer Health Emergency Plan” for the Manhasset-Lakeville Fire District,

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1 The Board of Commissioners hereby adopts the final “Public Employer Health Emergency Plan” for the Manhasset-Lakeville District.
2. The foregoing resolution shall take effect as of April 1, 2021.

The adoption of the foregoing Resolution (#F96-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise statements.

Meeting adjourned at 6:00pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on June 17, 2021.

Steven Flynn, Secretary

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