

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
March 23, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on March 23, 2021 at 4:00 pm (Prevailing time),

There were present:

- Commissioner(s):                       Honorable Brian Morris, Chairman of the Board of Water Commissioners
- Honorable Mark Sauvigne, Water District Treasurer
- Honorable Steven Flynn, Water District Secretary

Also present:   Superintendent Paul J. Schrader

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**Meeting #13-21W**  
**March 23, 2021**

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

|                                  |  |
|----------------------------------|--|
| Munsey Tank                      | Yenicag requests McLaughin and Stern act as their representative as this is a friendly transaction, letter sent to Prior to that effect. Zheng still in China. |
| Vepo Crossconnex                 | Vepo/FBS working on syncing data. 1 <sup>st</sup> mailing set for last week in March. Vepo to provide link for customer data.                                  |
| Shelter Rock #1 and #2           | AOP in design. Grant financial agreement next.   |
| Searingtown                      | Preliminary Design underway. New well option being explored.   |
| Park Ave Water Main              | Project set to begin next week.  |
| 251 Searingtown                  | Contracts to be extended for an additional 30-45 days. TMBG has questioned the deposit amounts for District Administration, Legal and contingencies.           |
| IU Willets                       | Project underway. Filters due for delivery in April.   |
| VOP                              | Expired water supply agreement. Emailed letter agreement for extending the existing agreement through 12/31/21 to VOP.   |
| Annual Contracts                 | Generator maintenance recommend award to National Grid Energy Management   |
| Annual Water Conservation Report | Underway   |
| Annual Water Quality Report      | Underway   |
| New Truck #8                     | Ford Ranger estimate 40K   |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/23/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 3/23/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/23/21, have been found to be properly acknowledged as received or due,

and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1508 thru Check Number 1509 this date.

The adoption of the foregoing Resolution (#W62-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/23/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 3/23/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/23/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10247 thru Check Number 10261 this date.

The adoption of the foregoing Resolution (#W63-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
 Nays: None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Generator and Engine Maintenance Contract and received bids for this contract, and

WHEREAS, the district received the following bids for this service as follows:

| <u>Company</u>                  | <u>Bid</u>     |
|---------------------------------|----------------|
| Effortless Power                | 2021- \$22,040 |
|                                 | 2022- \$22,600 |
|                                 | 2023- \$25,750 |
| Cellgen Inc                     | 2021- \$32,359 |
|                                 | 2022- \$34,691 |
|                                 | 2023- \$37,297 |
| National Grid Energy Management | 2021- \$26,700 |
|                                 | 2022- \$26,700 |
|                                 | 2023- \$27,600 |

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to National Grid Energy Management in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W64-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/23/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR             | DESCRIPTION   | AMOUNT     | BUDGET NUMBER | PURCHASE SUPPORT |
|--------------------|---|------------|---------------|------------------|
| Schneider Electric | Amend W21-60 to include A Cyber Security Assessment | \$4,975.00 | 8310.451.0    | PS               |
| Johnson Controls   | Four additional Dome Cameras Amends W20-167         | \$4,809.25 | 8320.475.D    | GC               |
|                    | TOT. AMT. REQ.                                      | \$9,784.25 |               |                  |

The adoption of the foregoing Resolution (#W65-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 23, 2021.

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Steven Flynn, Secretary

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