

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
September 21, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on September 21, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Steven Flynn, Water District
Secretary

Also present:

Superintendent Paul J. Schrader
Engineer Dustin Rigos
Counsel Christopher Prior

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**Meeting #41-21W
September 21, 2021**

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows.

Munsey Tank	Bradley working on subdivision submission for Munsey Park.
Vepo Crossconnex	2146 out of 4046 tests received since January 1, 2021.
Shelter Rock #1 and #2	AOP in design.
Searingtown	AOP in design.
Park Ave Water Main	Notified the engineer regarding the additional valve being covered on Whistler. Final payment remains.
251 Searingtown	(TMBG)- Galvin preparing floor for new concrete. Contract signing for Palace Electric?
IU Willets	Final Payment for phase one remains. Phase two (Building) bids due October 5, 2021
T-Mobile	Mediation schedule?
AT&T	Submitted drawings for H2M approval.
Maple Avenue Water Main	Contract signing next. Hoping for a October 5, 2021 start date.
Parkway Tank	Nassau County DPW authorized the use of their drainage basin to empty tank.
COBRA	Resolution regarding an unvested employee's death and NYSHIP. Guardian/Dental

The Board held its annual Public Hearing on its 2022 Water Budget on September 9, 2021. No challenges were received and the Board independently adopted the Budget. Motion to adopt the 2022 Manhasset-Lakeville Water District Budget was made by Commissioner Sauvigne and seconded by Commissioner Morris.

In attendance were:

- Steven Flynn, Mark Sauvigne, Brian Morris – Commissioners, Manhasset Lakeville Water District
- Paul Schrader - Superintendent, Manhasset Lakeville Water District
- Clare Panarese - Treasurer, Manhasset Lakeville Water District
- Christopher Prior- Legal Counsel to MLWD
- Donald O'Brien- Resident
- Ken Riscica- Village of Plandome Heights
- Sharon Glassman – Town of North Hempstead
- Karen Lorenzo, Stenographer

The Board will present this budget, elected upon this day, to the Town of North Hempstead at their annual budget hearing.

The adoption of the foregoing Resolution (#W132-21) was duly put to a vote on roll call, which resulted as follows:

- Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
- Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/16/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/16/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/16/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10763 thru Check Number 10763 this date.

The adoption of the foregoing Resolution (#W133-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/21/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/21/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/21/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10764 thru Check Number 10786 this date.

The adoption of the foregoing Resolution (#W134-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/21/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
A.C Shultes	Campbell Station Booster S3 Pump and Motor Repairs	\$34,430.00	8320.475.B	EP
	TOT. AMT. REQ.	\$34,430.00		

The adoption of the foregoing Resolution (#W135-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 21, 2021.

Steven Flynn, Secretary

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