

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
January 18, 2022**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on January 18, 2022 at 5:40 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable Brian J. Morris, Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:40 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/18/22 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Stryker Sales	2022 Lifepak Maint. 3 of 4 payments	\$6,805.80	3410.475.D	AC
TOTAL	REQUESTED	\$6,805.80		

The adoption of the foregoing Resolution (#F32-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 01/18/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 01/18/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 01/18/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 13351 thru Check Number 13378 this date.

The adoption of the foregoing Resolution (#F33-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

FIRE DISTRICT COVID RETURN TO WORK POLICY AFTER INFECTION OR EXPOSURE POLICY

WHEREAS, based upon Governor Hochul's 12/24/21 Advisory on Shortening Isolation Period for Certain Fully Vaccinated Healthcare Workers and Other Critical Workers, and the Governor's 1/4/22 Interim Updated Isolation & Quarantine Guidance, current CDC guidance, and in order to protect the health and safety of Water District personnel, the Water District has enacted this Policy, and proposed the following resolution:

RESOLVED,

Return to Work After Exposure

Employees should take the following actions related to COVID-19 exposure:

1. Individuals who are not fully vaccinated or fully vaccinated and eligible for a booster but not yet boosted and have been exposed to someone with confirmed or suspected COVID-19 are

- required to quarantine for 5 days after exposure and wear a well-fitting mask while around others for an additional 5 days.
2. Individuals who have received all recommended vaccine doses or have had a confirmed case of COVID-19 within 90 days, do not need to quarantine. However, a well fitted mask must be worn around others for 10 days after exposure.
 3. Exposure is considered being within 6 feet of a person with COVID-19 for more than 15 minutes.
 4. When determining number of days, date of exposure is considered day 0.

Return to Work After Infection

Employees should take the following actions related to a COVID-19 infection:

1. If an employee tests positive for COVID-19 the employee may return to work upon completing 5 days of isolation after a positive test based upon the following assumptions:
 - a. The individual is fever free for 48 hours without the use of fever-reducing medications.
 - b. The individual must have a resolution of symptoms, except for loss of taste and no more than a minimal, non-productive cough.
 - c. A well fitted mask must be worn around other for an additional 5 days

These Policies are intended to be consistent with the guidance issued by the New York State Department of Health, which is subject to amendments and modifications, which has been frequent during the course of the COVID-19 pandemic. The Board of Commissioners reserves the right to modify and amend these policies from time to time, and to grant exceptions to the rules contained herein, on a case by case basis, when the Board determines that doing so is in the best interests of the District and its employees.

Any violation of this Policy may subject an employee to discipline, up to and including termination of employment.

The adoption of the foregoing Resolution (#F34-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:

The Board was in receipt of and acknowledged the information contained in the Fire Department new member application request.

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statements.

Meeting adjourned at 5:50pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on January 18, 2022.

Brian Morris, Secretary

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