

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
February 4, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on February 4, 2020 at 10:20 am (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne
 Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn
Treasurer

Honorable Brian J. Morris Water District
Secretary

Other Attendees: Timothy Gould – Supervisor
 Antonia Pisani – District Clerk

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Meeting called to order at 10:20 am.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Supervisor Gould brought the Board up to date as follows:

<i>Apparatus</i>	
8734	
8769	
New 8704, 8725	After Feb Check
8758 Pump repairs	
8710 replacement	
<i>Buildings</i>	
Co #3 Generator	
Co #2 Main Roof	
Ambulance Building	Soil boring test, 1/13
<i>Miscellaneous</i>	
KPD contract?	
DASNY Grant	
\$100k grant	
Resolutions	

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 2/4/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 2/4/20

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/4/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9951 thru Check Number 9973 this date.

The adoption of the foregoing Resolution (#F46-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board hereby RESOLVES to authorize Dorothy Lombardo to attend Excel training on March 3rd and March 4th, 2020 in Hauppauge, NY.

The adoption of the foregoing Resolution (#F47-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

District Supervisor Timothy Gould advised the Board that several fire members will be required to travel to the KME plant in Bethlehem, PA to make inspections on 8725, 8734, 8769.

The following motion was proposed by Commissioner Sauvigne and seconded by Commissioner Morris:

RESOLVED THAT fire members are authorized to travel to the KME plant in Bethlehem, PA to inspect 8725, 8734, 8769. Supervisor Gould will provide the Board with dates and the names of personnel who will be inspecting the vehicles as they become available.

The adoption of the foregoing Resolution (#F48-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 02/04/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:
Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Mayday	8769 Radios	\$6,607.47	3410.475.D	GC
Motorola	8769 Radios	\$4,855.00	3410.475.D	GC
Motorola	8778 Radios	\$3,616.25	3410.475.D	GC
Motorola	8769 Radios	\$5,316.75	3410.475.D	GC
Strategic Safety	Bailout Kits	\$11,231.85	3410.225.A	GC
Island Tech	Amb 1 Pads	\$11,314.00	3410.475.D	GC
Four Seasons	Co#2 Roof (extra)	\$10,500.00	3410.225.1	WQ
JA Performance	C Rig Repairs	\$3,781.00	3410.225.1	GC
LI Foreign	January Supplies/Parts	\$3,964.18	Assorted	
L.I Proliner	8769 Ambulance (2019)	\$270,000.00	3410.300.1 FIRE APPARATUS	GC
TOTAL	REQUESTED	\$60,646.50		

The adoption of the foregoing Resolution (#F49-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn

Nays: None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water and Fire District (“the District”) solicited sealed bids for the R.F.P. for Auditing Services on January 31, 2020 by the District Office

And,

WHEREAS, the district received the following bids this service:

Albrecht Viggiano	\$30,000
Cullen and Danowski	\$20,000
Satty & Partners	\$15,000
Sheehan and Company	\$16,000

NOW, THEREFORE, based upon the recommendation of the District's Treasurer and Internal Accountant, Craig Fitzsimmons & Michaels, LLP, it is hereby

RESOLVED that the Board of Commissioner of Manhasset-Lakeville Water and Fire District hereby awards the aforesaid contract to Sheehan and Company in accordance with that firm's written proposal and the conditions and specifications upon which it was based for 1 year at \$16,000 with the potential for an extension.

The adoption of the foregoing Resolution (#F50-20) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays:	None

The Board of Commissioners authorizes the following members to utilize the van on February 1, 5, 8, 12, 26, 29 from 7:00 pm to 10:00 pm on weekdays and 8:00 am to 4:00 pm on weekends to attend a class at the FSA: Mike Dea, Chris Benson, Tony Dilluvio, Eric Dobkin.

The adoption of the foregoing Resolution (#F51-20) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

The board was in receipt of and discussed the information contained in the Ameriprise Statements.

The meeting adjourned at 10:50 am.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 4, 2020.

Brian J. Morris, Secretary

:mjd