

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
March 29, 2022**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on March 29, 2022 at 5:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable Brian J. Morris, Fire District
Secretary

Also present:

Fire Supervisor Timothy Gould
Senior House Maintainer Kyle Dugger
PWFD Chairman Chris Bollerman
PWFD District Supervisor Gary Bartunek

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Meeting called to order by the Chairman at 5:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

PWFD Chairman Chris Bollerman and PWFD District Supervisor Gary Bartunek discussed EMT Coverage with the Board and Fire Supervisors.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 03/29/22 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 03/29/22

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 03/29/22, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 13631 thru Check Number 13658 this date.

The adoption of the foregoing Resolution (#F68-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

WHEREAS, the Board of Commissioners desires to replace its existing dental insurance policy for full-time non-union employees of the Fire District.

NOW, THEREFORE, be it RESOLVED that effective May 1, 2022 Solstice Insurance will be the new dental insurance carrier for full-time non-union employees of the Fire District replacing Guardian Insurance.

The adoption of the foregoing Resolution (#F69-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Resolution to Establish “Non-Union Employees Corrective Lens and Miscellaneous Health Care Expense Reimbursement Policy”

IT IS HEREBY RESOLVED AS FOLLOWS:

WHEREAS, the Board of Commissioners desires to replace its existing policy to reimburse full-time non-union employees for certain expenses relating to corrective lenses required by an employee or an employee’s immediate family; and

WHEREAS, the Board desires to increase from \$2,000 per year to \$2,500 per year the amount that each full-time employee shall be reimbursed for annual corrective lenses and certain other health care expenditures made by such employee for himself or herself and for children living at home that are less than 30 years of age. (“Covered Family Members”); and

WHEREAS, the Board desires to restrict this reimbursement policy to those qualifying expenditures that are not otherwise covered by or reimbursable under NYSHIP, or any other health, vision or dental insurance coverage protecting such employee and his or her Covered Family Members, or any other District policy; and

WHEREAS, the Board, recognizing that the current policy does not permit an employee to carry over into a subsequent year any unused portion of such reimbursable amount, desires to establish the right of each employee to carry over from year to year an unused portion not to exceed \$1,000 of the maximum annual reimbursable amount, subject to a maximum carry-over amount of \$4,000; and

WHEREAS, the Board desires to expand the type of health care related expenditures eligible for reimbursement under such policy:

NOW, THEREFORE:

1. The Board of Commissioners hereby establishes the “Manhasset-Lakeville Fire District Non-Union Full-Time Employees Corrective Lens and Miscellaneous Health Care Expense Reimbursement Policy” (herein, the “Health Reimbursement Policy”).
2. The following employees are deemed covered by the Health Reimbursement Policy:
(a) All full-time District employees not members of any collective bargaining unit representing District employees; and (b) any other District employee not a member of any collective bargaining unit representing District employees who (i) is employed by one or both Districts for not less than 5 consecutive years; (ii) is ordinarily assigned a work schedule of not fewer than 19.5 hours per week by the Fire District, and not fewer than 15 hours per week by the Fire District; and (iii) actually works not fewer than 1,600 hours combined for the Fire District and/or the Fire District in the calendar year most recently ended at the time of calculation.
3. Each covered employee shall be entitled to reimbursement of up to \$2,500 per year for the following health care related expenditures made by the employee for himself or herself, or for his or her Covered Family Members: (a) vision care, including corrective lenses; (b) dental care; and (c) “co-pays”, deductibles or other self-insured amounts relating to vision, dental or health care.
4. Notwithstanding the foregoing, no expenditure otherwise reimbursable under the Health Reimbursement Policy shall be reimbursable if same is otherwise covered by or reimbursable under NYSHIP, or any other health insurance coverage protecting such employee and his or her Covered Family Members, or any vision, corrective lens or dental insurance plan protecting such employee, or any other District policy.
5. All amounts reimbursable hereunder shall be reimbursed only after the employee seeking reimbursement has provided to the District documentation satisfactory in all respects to the District establishing the incurring and payment of such expenditure by such employee.
6. If the aggregate annual amounts reimbursed to any eligible employee hereunder is less than \$2,500, then such employee may carry-forward into subsequent years the amount of the shortfall, up to a maximum annual carry-forward of \$1,000, which shall increase the amount reimbursable to him or her under the Policy in any year; provided, however, that the maximum amount that may be available for reimbursement in any year shall not exceed \$4,000, including all such carry-forwards.
7. Any amounts reimbursable hereunder, including any carry-forward, shall expire upon termination of employment for any reason.

The adoption of the foregoing Resolution (#F70-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

WHEREAS, the Board of Commissioners desires to no longer offer a self-insurance dental policy, effective April 1, 2022, to reimburse full-time non-union employees, and their dependents, who are eligible for coverage in the District's non-union dental plan, but opt to waive dental insurance coverage.

NOW, THEREFOR be it RESOLVED effective immediately the district will only offer dental insurance for full-time non-union employees of the Fire District through our selected carrier.

The adoption of the foregoing Resolution (#F71-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/29/22 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Otis Elevator	2022 Maintenance Contract	\$25,323.24	3410.493.0	AC
Culinary Techs	Co#3 Fridges	\$5,703.00	3410.475.1	VQ
Motorola Solutions	APX 8500 Radios	\$28,327.90	3410.225.A	GC
Motorola Solutions	APX 4000 Radios	\$6,489.24	3410.225.A	GC
TOTAL	REQUESTED	\$65,843.38		

The adoption of the foregoing Resolution (#F72-22) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statements.

The Board was in receipt of and acknowledged the information contained in the Fire House Usage Request.

The Board was in receipt of and acknowledged the information contained in the Van Usage Request.

Meeting adjourned at 7:00 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 29, 2022.

Brian Morris, Secretary

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