

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
April 28, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on April 28, 2020 at 10:05 am (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne
 Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn
Treasurer

Honorable Brian J. Morris Water District
Secretary (via facetime)

Other Attendees: Timothy Gould – Supervisor

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Meeting called to order at 10:05 am.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

The district treasurer met with the board to brief them on the filing status of the financial statements for period ending 12/31/2019. The Fire District's Annual Update Document is due to the Office of the State Comptroller on 5/1/20. The board asked for updates as they develop.

Supervisor Gould brought the Board up to date as follows:

<i>Apparatus</i>	
8734	No update yet
8769	Maybe October?
New 8704, 8758, 8709	Resolution, Permissive referendum discussion 8704 \$ 85,000 8758 \$720,000 8709 \$ 80,000
<i>Buildings</i>	
Co #3 Exhaust system	Possible May
Ambulance Building	
<i>Miscellaneous</i>	
DASNY Grant, \$150K	progress
Resolution for POs	
Virus	

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 4/28/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 4/28/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/28/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.
The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1360 thru Check Number 1360 this date.

The adoption of the foregoing Resolution (#F110-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 4/28/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 4/28/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/28/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10231 thru Check Number 10244 this date.

The adoption of the foregoing Resolution (#F111-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Board of Commissioners authorized Timothy Gould, Fire Supervisor, to sign the retainer agreement for appraisal and real estate expert consultant services from Standard Valuation Services (SVS) for real property appraisal – commercial vacant land.

The adoption of the foregoing Resolution (#F112-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 04/28/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Aire-Deb Corp	Co#3 Exhaust System	\$42,950.00	3410.225.1	Sole Source
MSC Supply	April Invoices (Covid Supplies)	\$6,699.14	Assorted	GC
TOTAL	REQUESTED	\$49,649.14		

The adoption of the foregoing Resolution (#F113-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The board was in receipt of and discussed the information contained in the Ameriprise Statements.

The meeting adjourned at 10:35 am.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on April 28, 2020.

Steven L. Flynn, Treasurer

:mjd