

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
June 16, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on June 16, 2020 at 5:00 pm (Prevailing time),

There were present:

Commissioner(s):           Honorable Mark S. Sauvigne  
  Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn  
Treasurer

Honorable Brian J. Morris Water District  
Secretary

Other Attendees:           none

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Meeting called to order at 5:00 pm.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Supervisor Gould brought the Board up to date as follows:

<b><i>Apparatus</i></b>	
8734	Final inspection July 8
8769	Maybe September?
New 8704	Waiting to register
8758	Pre-con meeting soon.
8728	Inspection trio, July 8
Ladder Inspections	done
<b><i>Buildings</i></b>	
Co #3 Exhaust system	Possible in June
Ambulance Building	
Co #2	Hill, Landscape
Co #4	LED sign replace. Co #2 next year.
<b><i>Miscellaneous</i></b>	
DASNY Grant, \$150K	progress
Resolution for POs	

Whereas upon review, and as a result of the Covid-19 Pandemic, educational conferences that were scheduled for budget year 2020 have been suspended and/or cancelled with no expectation for rescheduling before the close of the 2020 budget year. As a result, a projected surplus sum of monies in the amount of approximately \$70,000.00 from the education/conference appropriation will be available for use.

The Fire Supervisor recommends to the Board, and the Board agrees this projected surplus from the education appropriation can be used to finance the purchase of a supply of communication equipment (radios) for the use of the Manhasset-Lakeville Fire Department. In order for this purchase to be made within the 2020 adopted budget and to effect proper classification of this expenditure, a budgetary transfer from the education appropriation to the Mobile Equipment, Capital Outlay appropriation will be necessary.

By resolution F130-20 The Board Commissioners authorizes the proposed expenditure and associated appropriation transfer and hereby authorize the Manhasset-Lakeville Fire District Treasurer to perform the necessary actions to affect this transfer.

WHEREAS, the District Treasurer, and upon concurrence with the FIRE District Supervisor, reported to the Board the adjustments to the 2020 Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the 2020 FIRE District Budget:

Increase                      Decrease

1930	0.00	0	Judgement and Claims			
1910	000	0	Unallocated Insurance			
1930	000	0	Judgements and Claims			
1950	000	0	Taxes and Assessments			
3410	100	0	PERSONAL SERVICE-See Detail			
3410	210	0	Office Equipment			
3410	225	1	Buildings and Grounds Capital Outlay			
3410	225	A	Fire Department Capital Outlay			
3410	225	B	Mobile Equipment Capital Outlay		\$ 70,000.00	
3410	404.	A	Fire Locator - Computers, etc.			
3410	404.	B	Stationary & Postage			
3410	404	C	Public Relations			
3410	404.	D	FD Secretary			
3410	404	E	Consultant Fees, JSK Grant Writers and H2M			
3410	405	0	Dispatching Services			
3410	419	0	Telephone & Communications			
3410	420	0	Electricity			
3410	421	0	Water			
3410	422	B	Heating			
3410	426.	0	Insurance, Fire & Liability			
3410	426	B	Insuance Deductable			
3410	430	0	Hydrant Rental			
3410	437	0	Maps			
3410	441	0	Legal Notices			
3410	447	0	Election Expenses			
3410	452	0	Auditing			
3410	452	A	Appraisals			
3410	454	0	Legal			
3410	455	0	Medical			
3410	463	0	PERB, Meetings, Counsel, etc.			
3410	467	0	Gas, Oil, etc.			
3410	474	0	Tools, Parts & Shop			
3410	475	0	A1 Fire Truck Preventative Maintenance			
3410	475	1	Buildings and Grounds Maintenance Supplies and Services			
3410	475	A	Mobile Equipment Maintenance			
3410	475	B	Furniture & Fixtures			
3410	475	C	Tournament Trucks			
3410	475	D	Radios, Computers and Equipment			
3410	475	E	General Repairs			
3410	475	F	Fire Department Equipment, Supply & Maintenance			

3410	485	A	Education & Conferences			\$70,000.00
3410	485	B	Fire Prevention			
3410	486	0	Uniforms, Badges & Caps			
3410	486	A	Employee Uniforms			
3410	489	A	Inspections			
3410	489	B	Parades & Standby Non Emergency			
3410	489	C	Disaster Emergency Stand-By			
3410	489	D	Training			
3410	492	A	District Property			
3410	493	0	Service Contracts			
3410	495	0	HR and Payroll Services			
3410	499	0	Miscellaneous fees			
9010	800	0	New York State Retirement			
9025	800	0	LOSAP			
9030	800	0	Social Security			
9035	800	0	MTA Transit Tax			
9040	800	0	Workers' Compensation			
9045	800	0	Supplemental Longevity			
9050	800	0	Unemployment Insurance			
9060	800	0	Hospital and Dental Active			
9060	800	A	Hospital and Dental Retirees			
				Total	\$ 70,000.00	\$70,000.00

The adoption of the foregoing Resolution (#F130-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
 Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
 RELATING TO APPROVAL OF CHECKS  
 ORGANIZATION NUMBER 4**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 6/16/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris

Date: 6/16/20

Commissioner  
Manhasset-Lakeville Fire District

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/16/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1505 thru Check Number 1505 this date.

The adoption of the foregoing Resolution (#F131-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 6/16/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date: 6/16/20

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- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1368 thru Check Number 1369 this date.

The adoption of the foregoing Resolution (#F132-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 6/16/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date: 6/16/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/16/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10359 thru Check Number 10376 this date.

The adoption of the foregoing Resolution (#F133-20) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays:	None

The board was in receipt of and discussed the information contained in the Ameriprise Statements and the Charles Schwab LOSAP Explanation of Fees.

The meeting adjourned at 6:00 pm.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on June 16, 2020.

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Brian J. Morris, Secretary

:mjd