

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
November 18, 2025**

* * *

At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on November 18, 2025 at 5:25 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable, Brian J. Morris Fire District
Secretary (via facetime)

Also present:

Business Manager Hilary Grossman
Fire Supervisor- Timothy Gould
Legal Counsel- Paul Pepper

* * *

Meeting called to order by the Chairman at 5:25 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Supervisor Gould brought the Board up to date as follows:

<i>Apparatus</i>	
Engines	At Proliner being repainted, (Dec)
	New Chiefs Truck 8701, progress
	Co#1 to start looking at 8713 replacement, progress
<i>Buildings</i>	
Ambulance Building	Ambulance Building, still excavating, concrete Friday..
	Co#2 HVAC Repairs
	Co#2 Truck Room floor repairs.
	Co#4 Windows, progress
	ESR LED Sign has been scheduled for Dec 2 nd install
<i>Miscellaneous</i>	
	Mazi Radio replacement Grant, \$100k. all paperwork has been submitted
	EMT Scheduling

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 11/18/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Fire District

Date: 11/18/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 11/18/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.
The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

The adoption of the foregoing Resolution (#F207-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 11/18/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Firematic	Co#4 E-Tools	\$38,376.36	3410 226	GC
TOTAL	REQUESTED	\$38,376.36		

The adoption of the foregoing Resolution (#F208-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 11/18/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
AAA Emergency Supply	Fire Hose	\$7,334.00	3410 479	GC
AAA Emergency Supply	Fire Hose	\$12,606.00	3410 479	GC
TOTAL	REQUESTED	\$19,940.00		

The adoption of the foregoing Resolution (#F209-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 11/18/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
C&H Signal	Co#3 house sprinkler repairs	\$6,026.00	3410 475	ER (insurance)
TOTAL	REQUESTED	\$6,026.00		

The adoption of the foregoing Resolution (#F210-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board approved a resolution authorizing Commissioner Flynn to sign the McLaughlin & Stern Fire District 2026 retainer on behalf of the board.

The adoption of the foregoing Resolution (#F211-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

The Board approved a resolution authorizing Commissioner Flynn and Commissioner Sauvigne to sign the Remote Deposit Capture Service application with Flagstar Bank on behalf of the board.

The adoption of the foregoing Resolution (#F212-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays:	None

The Board approved a resolution authorizing Commissioner Sauvigne to sign Vendor disclosure form with Nassau County on behalf of the board.

The adoption of the foregoing Resolution (#F213-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays:	None

WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (a “LOSAP”) on behalf of the Manhasset-Lakeville Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML);

WHEREAS, General Municipal Law § 219-a(2)(d) requires the Board of Fire Commissioners (Board) to review and approve an annual list of volunteer firefighters that earned service credit for the prior year;

WHEREAS, When the LOSAP was initially adopted by the Fire District, participants who were over the entitlement age were not allowed to earn additional service credit;

WHEREAS, it was subsequently determined that firefighters over the entitlement age were eligible to earn additional service credit, and the Board took corrective action;

WHEREAS, participant Brian Levings reached the entitlement age and began collecting his monthly benefit effective January 1, 2006;

WHEREAS, after an internal review, it was discovered that Mr. Levings earned a year of service credit in calendar year 2006, which was his first year after reaching entitlement age, but due to an oversight was not properly credited with this service when the initial corrective action was taken by the Board;

WHEREAS, the Board desires to now approve the 2006 service credit earned by Mr. Levings; NOW, THEREFORE BE IT

RESOLVED, that the Board of Fire Commissioners approves awarding one (1) year of service credit earned by Brian Levings in calendar year 2006; and, be it further,

RESOLVED, that the District Secretary shall provide a copy of this resolution to Firefly Admin Inc., the third-party administrator for the LOSAP, with a request to correct Mr. Levings’s service credit and take the necessary actions now required to adjust his monthly benefit.

The adoption of the foregoing Resolution (#F214-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays:	None

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 6:40 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on November 18, 2025.

Brian J. Morris, Secretary

:ap