



Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Response due no later than February 20, 2020.
Valley Well rehabilitation	NYSDEC meeting discussion.
Vepo Crossconnex	NCDOH Annual report next. 2020 Intro letter to all backflow owners.
Shelter Rock #1 and #2	In design.
Searingtown	AOP Pilot equipment arrival scheduled for Thursday Feb. 6, 2020.
Plandome Park	Final payment and liquidated damages. (August 12, 2019 Notice to Proceed).
Excelsior Court	Final reconciliation being prepared. BOC to approve deposit refund?
PSN	System is up and running.
Macy's redevelopment	H2M response sent including a request for a deposit.
NYSDEC	Survey completed. Will mail to NYSDEC this week.
Bond	H2M preparing engineer's report for 2020 bond issue.
VOP	Annual water Supply Agreement.
Annual Contracts	Chlorine and GAC, Bids due February 11, 2020.
External Auditing	RFPs award?
Procurement Policy	Proposed changes

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/4/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris  
Manhasset-Lakeville Water District

Date: 2/4/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/4/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9018 Thru Check Number 9042 this date.

The adoption of the foregoing Resolution (#W40-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

The following Resolution was proposed by Commissioner Sauvigne and seconded by Commissioner Morris

WHEREAS with respect to the Developers' Agreement between the District and "New York Excelsior Realty Corporation" dated April 3, 2018, was satisfactorily completed its obligations thereunder on or about April 15, 2018.

WHEREAS funds deposited with the District by the Developer which is not required for the project, and so constitute surplus funds to be returned to the Developer pursuant to the Agreement; and currently on deposit at Sterling National Bank, General Fund, account number ending in 3968 of which there remains a balance of approximately, \$2,399.77

IT IS HEREBY RESOLVED NOW, THEREFORE The Board authorizes the District Treasurer to disburse the remaining balance in the form of a check to the Developer.

The adoption of the foregoing Resolution (#W41-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for the R.F.P. for Auditing Services on January 31, 2020 by the District Office And,

WHEREAS, the district received the following bids this service:

Albrecht Viggiano	\$30,000
Cullen and Danowski	\$23,300
Satty & Partners	\$21,000
Sheehan and Company	\$19,400

NOW, THEREFORE, based upon the recommendation of the District’s Treasurer and Internal Accountant, Craig Fitzsimmons & Michaels, LLP, it is herby

RESOLVED that the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to Sheehan and Company in accordance with that firm’s written proposal and the conditions and specifications upon which it was based for 1 year at \$19,400 with the potential for an extension.

The adoption of the foregoing Resolution (#W42-20) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays:	None

There was no board correspondence.

Meeting adjourned at 10:20 am. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 4, 2020.

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Brian J. Morris, Secretary

:mjd