

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
February 23, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 23, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer (via face-time)

Honorable Steven Flynn, Water District  
Secretary

Also present:

Superintendent Paul J. Schrader  
Representatives from JT, Masonry & John McGowan  
& Sons

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

At 4:00 PM there was a public bid opening for the Landscape Maintenance. As per the instructions published on or about 2/04/21 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Capital Maintenance Group	\$51,000.00
JT Masonry & Landscaping	\$37,680.00
Dom's Tree Service	\$44,120.40
R&R Landscaping	\$41,072.00

The bid information was presented to the Superintendent Schrader for evaluation.

At 4:05 PM there was a public bid opening for the Annual Supply of Sodium Hydroxide. As per the instructions published on or about 2/04/21 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Univar	Item 1- \$36.15 Item 2-\$41.80 Item 3-\$41.80 Unit Prices
Kuenhe Chemical	Item 1- \$65 Item 2-\$60 Item 3-\$62.30 Unit Prices

The bid information was presented to the Superintendent Schrader for evaluation.

At 4:10 PM there was a public bid opening for the Annual Maintenance of Generators and Engines. As per the instructions published on or about 2/04/21 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Effortless Power Inc	\$22,600.00 (error in bid)
National Grid	\$26,700.00

The bid information was presented to the Superintendent Schrader for evaluation.

At 4:30 PM there was a public bid opening for the Pavement Restoration. As per the instructions published on or about 2/04/21 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
McGowan and Sons	Sum of all Item Unit prices \$925
DeRosa Paving Inc.	Sum of all Item Unit prices \$673

The bid information was presented to the Superintendent Schrader for evaluation.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Letter to Yenicag for fees next. (CP) Zheng still in China.
Vepo Crossconnex	Vepo/FBS working on syncing data. 1 <sup>st</sup> mailing set for last week in March. Vepo to provide link for customer data.
Shelter Rock #1 and #2	AOP in design. The Environmental Facilities Corporation has all the required submissions from H2M. Grant financial agreement next.
Searingtown	Preliminary Design underway.
Park Ave Water Main	Draft IMA sent to the Village. Plans and specs hand delivered today. Bancker making submittals for permits. Village permit fees.
251 Searingtown	Funding request sent to Manhasset Bay Group, Gary Becker. Approximately 3.9 million.
IU Willets	Bids due Thursday March 4 <sup>th</sup> , 3PM. Filters due for delivery in April.
VOP	Expired water supply agreement.
Annual Contracts	Sodium Hydroxide, Paving, Landscape Maintenance, Generator. Bid opening today.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/23/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER
Hach	CL2 & pH monitors, three stations	\$12,961.14	8320.475.B
Core & Main	Sensus Metering System SAAS & Analytics SAAS, Annual Fees	\$22,026.00	8310.210.C
Schneider Electric	Blanket PO SCADA programming	\$35,000.00	8320.475.B
	TOT. AMT. REQ.	\$69,987.14	

The adoption of the foregoing Resolution (#W49-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/23/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris  
Manhasset-Lakeville Water District

Date: 2/23/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/23/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.  
The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.  
The obligation does not exceed the available appropriation.  
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1502 thru Check Number 1503 this date.

The adoption of the foregoing Resolution (#W50-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/23/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 2/23/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/23/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.  
The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10153 thru Check Number 10166 this date.

The adoption of the foregoing Resolution (#W51-21) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 23, 2021.

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Steven Flynn, Secretary

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