

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
March 13, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on March 13, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the Board of Water Commissioners

Honorable Mark Sauvigne, Water District Treasurer

Honorable Steven Flynn, Water District Secretary

Also present:

Superintendent Paul J. Schrader
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Electrical equipment wiring continues. Bancker to provide estimate water main work in Shelter Rock Road to tie in new plant.
251 Searingtown (Toll Bros)	Well# 1 to be pulled. Well# 2 cleaning and pump reinstallation next. Booster pumps undergoing start up tests.
Spruce Ponds	Exterior caulking and interior cleaning. Sampling GAC vessels for return to service.
Univerus	Univerus CIS go live date in April. Office staff CIS training continues
Searingtown AOP	Searingtown Well#1 redrill, contract signing next
Lead Services	Survey underway. 500 postcards, 28 Inspections.
IU Willets	GAC installed, sampling underway for return to service.
Evans Street Water Main	Possible IMA with Town.
Annual Bids	Landscape maintenance out to bid. A ward Genset Maintenance to Effortless Power. Contract signing Genset maintenance, Electrical Maintenance, Pavement Restoration.
AT&T	Black Dot operates out of California. AT&T wants rent under SK/month. Black Dot thinks rent is already super high. He asked for the reasoning behind a requested increase.
AWQR	Under Construction
NYSDEC	Annual conversion report under construction.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/13/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 3/13/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/13/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W60-24) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Annual Maintenance of Generators and Engines, and

WHEREAS, the district received the following bids for this service as follows:

<u>Company</u>	<u>Bid</u>
Effortless Power	\$42,153.50

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to Effortless Power in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W61-24) was duly put to a vote on roll call, which resulted as follows:

- Ayes: Commissioner Morris, Commissioner Sauvigne
- Abs: Commissioner Flynn

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/13/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
DeRosa	Executive Dr Main Repair- Roadway Patch	\$18,500.00	8310 476	AC
Core & Main	Meter Radios 100 510 MXU’s	\$15,500.00	8340 250	AC
TOTAL	REQUESTED	\$34,000.00		

The adoption of the foregoing Resolution (#W62-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLVED that the Board approves of the re-appointment of Megan Rice as student worker during the seasonal timeframe of 5/1/24 – 9/30/24, at a rate of \$17.50/hour.

The adoption of the foregoing Resolution (#W63-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLVED that the Board approves of the hiring of Gavin Dugger as student worker during the seasonal timeframe of 5/1/24 – 9/30/24, at a rate of \$17.50/hour, pending approval from Nassau County Civil Service.

The adoption of the foregoing Resolution (#W64-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 13, 2024.

Steven Flynn, Secretary

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