

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
April 28, 2020**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on April 28, 2020 at 9:00 am (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne, Chairman of the
Board of Water Commissioners

Honorable Steven Flynn, Water District
Treasurer

Honorable Brian J. Morris, Water District
Secretary (via facetime)

Also present: Paul Schrader – Superintendent

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Meeting called to order by the Chairman at 9:00 am

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

The district treasurer met with the board to brief them on the filing status of the financial statements for period ending 12/31/2019. The Water District’s 2019 Financial Statement is delayed for completion as it is still under review with the auditors, Sheehan and Co. The delay may be due in part to the fact that this is a new engagement with the District coupled with the challenge of working remotely due to the COVID-19 pandemic work place restrictions. The board asked for updates as they develop.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Letter sent to three neighbors. April 6, 2020 deadline has passed. Agreement and letter sent to 315 Manhasset Woods Road James Yenicag. 260 Eakins Road and 427 Park Avenue remain.
Valley Well rehabilitation	NYSDEC on frontlines of pandemic testing. Redland to schedule an update call.
Vepo Crossconnex	Letters continuing to go out from Vepo.
Shelter Rock #1 and #2	AOP & nitrate plant in design.
Searingtown	AOP plant in preliminary design.
Plandome Park	H2M reviewing Adjo’s response to liquidated damages.
Bond	Draft bond report under review, Prior and Supt comments back with H2M.
AWQR	Waiting on final color proof
Marcus Ave Water Main	Waiting on Merrick Utility and H2M paving order.
Park Avenue Water Main	In Design
Lead and copper Rule	June through September sampling event.
NYSDEC Annual Conservation Plan Form	Under construction, 90 day extension.
Pandemic executive order	Resolution on employee pay.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/28/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 4/28/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/28/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1361 Thru Check Number 1361 this date.

The adoption of the foregoing Resolution (#W77-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/28/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 4/28/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

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WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9275 Thru Check Number 9290 this date.

The adoption of the foregoing Resolution (#W78-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

There was no board correspondence.

Meeting adjourned at 10:05 am. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on April 28, 2020.

Steven L. Flynn, Treasurer

:mjd