

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
July 6, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on July 6, 2021 at 4:00 pm (Prevailing time),

There were present:

- Commissioner(s):                   Honorable Brian Morris, Chairman of the Board of Water Commissioners
- Honorable Mark Sauvigne, Water District Treasurer
- Honorable Steven Flynn, Water District Secretary

- Also present:                        Superintendent Paul J. Schrader
- Engineer Joe Todaro
- Counsel Christopher Prior

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Meeting called to order by the Chairman at 4:00 p.m.  
Minutes of the previous meeting to stand approved by the Board.  
Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Yenicag considering Village Fees. Zheng still in China.
Vepo Crossconnex	1719 out of 4037 tests received since January 1, 2021.
Shelter Rock #1 and #2	AOP in design. EFC has signed agreement.
Searingtown	Waiting for response from EFC on extension request.
Park Ave Water Main	Final road restoration by the village next.
251 Searingtown	Deposit received. All contracts awarded except for water main contractor.
IU Willets	AM Shield in today to start waterproofing.
T-Mobile	Discovery plan worksheet, mediation.
AT&T	Request for antenna upgrade. H2M reviewing plans.
Maple Avenue Water Main	Advertisement for bids this month.
WDGS Reserve Fund	Request Transfer of \$1,000,000 from the 2020 excess, unappropriated fund balance into the WDGS capital reserve fund.
Parkway Tank	Notice to Bidders published June 17, 2021. Bids due July 20, 2021 4PM.
Eden Well	Engineering proposal for well rehabilitation.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 7/06/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 7/06/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 7/06/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.  
The goods or commodities for which payment is claimed were actually rendered.  
The obligation does not exceed the available appropriation.  
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10521 thru Check Number 10544 this date.

The adoption of the foregoing Resolution (#W107-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**Pre-emptive Transfer Accumulated General Fund Balance to the Water Generation and Distribution Capital Reserve Fund**

The Board of Commissioners discussed with Superintendent Paul Schrader upcoming capital projects, for the District and the appropriate vehicle for funds to be used for future capital projects, including those that may be yet unidentified, and those that may benefit both current and future District residents.

After discussion, upon motion duly made by Commissioner Morris and seconded by Commissioner Flynn, the Board of Commissioners adopted the following resolution:

WHEREAS there are as yet unidentified future projects to the infrastructure, buildings and other assets of the Water District and

WHEREAS monies of a yet unknown amount are excess funds available from the 2020 Water District fund balance and may be identified to be put to future said use,

BE IT RESOLVED that the Board of Commissioners hereby tentatively and pre-emptively approves that the monies to be identified as excess to the fund balance after the 2020 audit be allocated and moved from the General Fund Balance and be transferred to the Water Generation and Distribution Capital Reserve Fund for future asset unidentified projects for which the aforementioned Capital Reserve fund was established, on or before January 1, 2021.

The adoption of the foregoing Resolution (#W108-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT**

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 7/06/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Wire to Water	New 150HP VFD for Valley's Booster Pump	\$32,500.00	8310.300.0	AC
H2M A&E	Engineering Fees- Rehabilitation of Eden Well	\$24,100.00	8310.451.0	PS
AM Shield	IU Willets Clear Well waterproofing	\$13,451.29	8320.475.D	EP
	TOT. AMT. REQ.	\$70,051.29		

The adoption of the foregoing Resolution (#W109-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on July 6, 2021.

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Steven Flynn, Secretary

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