

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
August 11, 2020**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on August 11, 2020 at 4:00 pm (Prevailing time),

There were present:

- Commissioner(s): Honorable Mark S. Sauvigne, Chairman of the Board of Water Commissioners

- Honorable Steven Flynn, Water District Treasurer

- Honorable Brian J. Morris, Water District Secretary

Also present: Paul Schrader – Superintendent

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Meeting called to order by the Chairman at 4:00 pm

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Zheng and Yenicag still outstanding.
Valley Well rehabilitation	Redland draft letter
Vepo Crossconnex	1541 out 4171 tests completed.
Shelter Rock #1 and #2	Full scale AOP design underway.
Searingtown	AOP plant in preliminary design.
Plandome Park	Waiting for Final Bill
Bond	TONH approved. 5 million requested via bond
Marcus Ave Water Main	Base pavement installed, top coat remains
Park Avenue Water Main	Design under review
Lead and copper Rule	Sent out an additional 30 requests to tier one participants
Searingtown Well #1	New pump installed. Testing next.
Dental Coverage	Increase coverage for children to 26. 2.5% premium increase.
Vision	Increase coverage for children to 26.
Disability Insurance	Increase to match union contract.
Retention Schedule	Updated schedule needs resolution.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 8/11/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 8/11/2020

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/11/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.
The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9565 Thru Check Number 9590 this date.

The adoption of the foregoing Resolution (#W116-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 8/11/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 8/11/2020

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/11/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.
The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1380 Thru Check Number 1381 this date.

The adoption of the foregoing Resolution (#W117-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

At a regular meeting of the Manhasset Lakeville Water District Board of Commissioners held on August 11, 2020:

The Following resolution was proposed:

WHEREAS, dental insurance coverage is offered to the non-union employees of the Manhasset-Lakeville Water District (“District”);

WHEREAS, non-union employees of the District may elect to extend the District sponsored dental insurance coverage to certain qualified family members (*e.g.* a “family plan”);

BE IT THEREFORE RESOLVED, that dental insurance benefits for an employee of the District, who maintains dental insurance benefits for qualified family members through the District, will now have coverage for their dependents until the age of 26.

On a voice vote, the forgoing resolution was moved by Commissioner Morris and seconded by Commissioner Sauvigne and adopted unanimously.

The adoption of the foregoing Resolution (#W118-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

At a regular meeting of the Manhasset Lakeville Water District Board of Commissioners held on August 11, 2020:

The Following resolution was proposed:

WHEREAS, disability insurance coverage is offered to the employees of the Manhasset-Lakeville Water District (“District”);

BE IT THEREFORE RESOLVED, that disability insurance benefits for an employee of the District, will be increasing coverage from 50% of average weekly wage, maximum of \$255/week to 50% of average weekly wage, maximum of \$340/week.

On a voice vote, the forgoing resolution was moved by Commissioner Morris and seconded by Commissioner Sauvigne and adopted unanimously.

The adoption of the foregoing Resolution (#W119-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

RESOLUTION – RETENTION SCHEDULE

RESOLVED, By the Board of Commissioners of Manhasset-Lakeville Water/Fire District that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS -1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The adoption of the foregoing Resolution (#W120-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 8/11/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker	Emergency Hyd Repair Community Dr.	\$15,867.67	8340.475.E	EP
Bancker	Emergency Main Repair Community Drive 24" PCCP	\$111,946.89	8340.475.E	EP
	TOT. AMT. REQ.	\$127,814.56		

The adoption of the foregoing Resolution (#W121-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Meeting adjourned at 5:30 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on August 11, 2020.

Brian J. Morris, Secretary

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