

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
October 14, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on October 14, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Steven Flynn, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer

Honorable Brian Morris, Water District  
Secretary

Also present:                              Superintendent Paul J. Schrader  
Business Manager Hilary Grossman  
Univerus- Brad Atchison  
Univerus- Atsushi Yasuda

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Brad Atchison and Atsushi Yasuda from Univerus provided the Board of Commissioners with an update on the system.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	The sewer application is under review by the NCDPW. H2M to meet with NCDPW October 17, 2025 to review application
251 Searingtown (Toll Bros)	Surety has indicated a willingness to walk away from the balance of the contract as liquidated damages and drafting a release. CP
Spruce Pond	Retainage remains. Spruce Ponds HOA contact?
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	Abandonment of Well#1 underway.
Evans Street Water Main	Paving not scheduled yet...
Thomaston Tank Rehabilitation	Reviewing amendment and letter to Telecoms regarding corral and lease extensions. Waiting on Storms for contact info.
Campbell Well #1 PFAS	Walls poured and insulated. Grant application for signature Resolution for PJS to sign.
Eden GACs	Doors and windows complete. Minor punch list items remain.
Hillside Ave Water Mains	Final payment and punch list remains.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 10/14/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 10/14/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/14/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W174-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

It is hereby RESOLVED that Superintendent Paul Schrader, as Superintendent of the Manhasset-Lakeville Water District, is authorized to sign WIIA Project No: 19665 grant agreement for the removal of PFOA from Well No.1 at Campbell Station on behalf of the Board.

The adoption of the foregoing Resolution (#W175-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

### **RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 10/14/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Meyer Mechanical	5 Ton Rooftop HVAC for bldg. 2, heat and AC	\$15,650.00	8310 300	
TOTAL	REQUESTED	\$15,650.00		

The adoption of the foregoing Resolution (#W176-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

The Board held its annual Public Hearing on its 2026 Water Budget on September 4, 2025. No challenges were received, and the Board independently adopted the Budget. Motion to adopt the 2026 Manhasset-Lakeville Water District Budget was made by Commissioner Sauvigne and seconded by Commissioner Morris.

The Board will present this budget, elected upon this day, to the Town of North Hempstead at their annual budget hearing.

The adoption of the foregoing Resolution (#W177-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

Commissioner Flynn made a motion, seconded by Commissioner Sauvigne to go into an Executive Session at 4:40pm. All in favor.

The adoption of the foregoing Resolution (#W178-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

Commissioner Flynn made motion, seconded by Commissioner Sauvigne that the Board terminate the Executive Session and return to regular session at 5:04pm. Employee Matters. No action taken.

The adoption of the foregoing Resolution (#W179-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:53 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 14, 2025.

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Brian J. Morris, Secretary

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