

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
October 21, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on October 21, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Brian Morris, Water District
Secretary

Also present:

Superintendent Paul J. Schrader
Business Manager Hilary Grossman
District Counsel Christopher Prior
District Engineer Joe Todaro

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	The sewer application is under review by the NCDPW. H2M to meet with NCDPW October 17, 2025 to review application. JT?
251 Searingtown (Toll Bros)	Waiting a release agreement regarding Palace. CP
Spruce Pond	RETAINAGE REMAINS. Reached out to Russell Mathews with form of easement.
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	Abandonment of Well#1 underway.
Evans Street Water Main	Paving not scheduled yet.
Thomaston Tank Rehabilitation	Preparing letter to Telecoms
Campbell Well #1 PFAS	Underground piping work underway.
Eden GACs	Minor punch list items remain.
Hillside Ave Water Mains	Change Order #3 for signature, final two payment requests received.

The District Superintendent requested approval for the following new blanket purchase order and the amendment of the following to cover anticipated costs that arise during the year

- Work n Gear (Existing Blanket PO 394 increase 8330 466 allocation from \$4,800 to \$7,300)
- Univar Solution (Existing Blanket PO 344 increase 8330 475 allocation from \$90,000 to \$110,000)

The adoption of the foregoing Resolution (#W180-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
 Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 10/21/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 10/21/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/21/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W181-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 10/21/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Core & Main	6 Iperl Meters & 136 MXU's prorated warranty discounted	\$12,197.00	8310 250	AC
TOTAL	REQUESTED	\$12,197.00		

The adoption of the foregoing Resolution (#W182-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

The Board approved a resolution authorizing Commissioner Flynn to sign Change Order #3, project MLWD 2451 for Hillside Ave Water Main replacement on behalf of the board.

The adoption of the foregoing Resolution (#W183-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

It is hereby RESOLVED that the Board of Commissioners Steven Flynn, as Chairman of the Board of Commissioners of the Manhasset-Lakeville Water District, is authorized to sign Intermunicipal agreement with Plandome Heights for Willow Court Patch on behalf of the Board.

The adoption of the foregoing Resolution (#W184-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 4:51 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 21, 2025.

Brian J. Morris, Secretary

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