

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
February 11, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on February 11, 2020 at 5:00 pm (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne
 Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn
Treasurer

Honorable Brian J. Morris Water District
Secretary

Other Attendees: Antonia Pisani – District Clerk

Guests: Elaine Phillips – Captrust
 Claude Molosiu - Captrust

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Meeting called to order at 5:00 pm.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Elaine Phillips and Claude Molosiu from Captrust discussed LOSAP and investment opportunities.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 2/11/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 2/11/20

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/11/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1345 thru Check Number 1346 this date.

The adoption of the foregoing Resolution (#F52-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 2/11/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 2/11/20

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/11/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9974 thru Check Number 9999 this date.

The adoption of the foregoing Resolution (#F53-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board hereby RESOLVES to authorize firefighters Rice, Tomlinson, Rabinowitz, Antonelli, Longo, Bury, Dilluvio to attend Firehouse Expo from July 22, 2020 to July 26, 2020 in Nashville, TN. All travel must adhere to travel guidelines. GSA rates apply.

The adoption of the foregoing Resolution (#F54-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

At a regular meeting of the Manhasset Lakeville Fire District Board of Commissioners held on February 11, 2020:

The following resolution was proposed:

WHEREAS, the Board of Commissioners of the Manhasset-Lakeville Fire District has determined that the best interests of the Fire District are served by recognizing the management duties, responsibilities and capabilities of Fire District Assistant Supervisor Scott Chen through a salary increase;

WHEREAS, the Board finds that Assistant Supervisor Scott Chen's management duties and increased compensation support the conclusion that he is an exempt employee for the purposes of Federal and State overtime laws, rules and regulations, and therefore, the salary increase instituted hereby should to some extent be offset by a reduction in the overtime pay obligations of the District;

BE IT THEREFORE RESOLVED, the Board hereby approves, effective, February 16, 2020, the increase of the salary of Assistant Supervisor Scott Chen to one hundred ten thousand dollars (\$110,000.00) per year (exclusive of any longevity increases to its non-union employees), and authorizes and directs the District Business Office to implement such increase effective as of such date, and to obtain from Assistant Supervisor Scott Chen his signed acknowledgement of the salary increase and recognition of his status as an exempt employee for purposes of Federal and State overtime laws, rules and regulations.

On a voice vote, the forgoing resolution was moved by Commissioner Flynn and seconded by Commissioner Morris, and adopted as follows:

The adoption of the foregoing Resolution (#F55-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board hereby RESOLVES to authorize the Great Neck Alerts to use the Burn Trailer-Smoke house for their Open House-fire prevention on Friday October 9, 2020 through October 11, 2020. The Great Neck Alerts will pick up and drop off the Burn Trailer-Smoke house at the district.

The adoption of the foregoing Resolution (#F56-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The board was in receipt of and discussed the information contained in the Ameriprise Statements.

The meeting adjourned at 5:30 pm.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 11, 2020.

Brian J. Morris, Secretary

:mjd