

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
March 17, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on March 17, 2020 at 5:30 pm (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne
 Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn
Treasurer

Honorable Brian J. Morris Water District
Secretary

Other Attendees: Antonia Pisani – District Clerk

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Meeting called to order at 5:30 pm.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 3/17/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 3/17/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/17/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10084 thru Check Number 10106 this date.

The adoption of the foregoing Resolution (#F82-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

Resolution Authorizing Emergency Action by Board during NYS State of Emergency relating to
COVID-19 Pandemic

WHEREAS, the Board of Commissioners (the “Board”) desires to authorize emergency action by the Board and its designee(s) during the NYS State of Disaster Emergency declared by Governor Andrew Cuomo in Executive Order No. 202, issued March 7, 2020 (the “Governor’s Order”), with respect to the COVID-19 Pandemic (the “Disaster Emergency”); and

WHEREAS, the Board adopts this resolution pursuant to the authority contained in Executive Law Article 2-B., which encompasses within its definition of “municipality” “special districts,” as defined in NYS Real Property Tax Law Section 102(16), and which provides, at Section 24(4.) thereof, as follows: “Nothing in this section shall be deemed to limit the power of any local government to confer upon its chief executive any additional duties or responsibilities deemed appropriate”; and

WHEREAS, the Board adopts this resolution pursuant to the further authority contained in Town Law Section 215(4.), which provides that the Board “shall have the management and control of the property of the District and may insure the same against loss or damage from any risk whatsoever”; and

WHEREAS, the Board finds that the best interests of the District and its residents are served while the Governor’s Order is in effect, and while any local state or emergency has been declared by any unit of local government under Executive Law Article 2-B, Section 24, and continues in effect, by authorizing the Board and its designees to take such actions as the Board finds necessary or appropriate, including in order to satisfy orders and direction from other governmental agencies having jurisdiction over the disaster;

suspend the GNPD Rules and Regulations as determined by BOC to be appropriate, and to approve emergency spending, agreements, etc.; and

NOW, THEREFORE, it is hereby RESOLVED, as follows:

1. This Resolution shall be deemed effective as of March 7, 2020, the date of issuance of the Governor’s Order (the “Effective Date”), and shall remain in effect until the later to occur of (i) the date on which the Governor’s Order, including as same may be extended, is rescinded or expires, or (ii) the last date on which any Local State of Emergency applicable to the District, including as same may have been may be extended, is rescinded or expires.

2. All Rules, Regulations and Ordinances enacted from time to time by the Board of Commissioners of the Manhasset-Lakeville Water District and in effect as of the Effective Date hereof, shall be suspended if and to the extent that the Board identifies same by separate Board resolution.

3. The District Superintendent is hereby authorized to enter into contracts and to expend District funds for District purposes, on terms deemed reasonable and appropriate, after consulting with members of the Board to the extent such consultation is feasible under the

circumstances, on an emergency basis, as contemplated under the New York State General Municipal Law and the District's Procurement Policy.

4. The Board and its designee is hereby authorized to take actions, either with or without a duly noticed meeting, to the extent permitted by any and all executive orders and general and special legislation applicable to it, and to take such further actions, and to execute and deliver such documents and instruments, as they deem necessary or appropriate in order to address the Disaster Emergency and to cause the District to further its governmental purposes.

The adoption of the foregoing Resolution (#F83-20) was duly put to a vote on roll call, which resulted as follows:

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| Ayes: | Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn |
| Nays: | None |

The board was in receipt of and discussed the information contained in the Ameriprise Statements.

The board was in receipt of and discussed the information contained in the Sterling Bank disclosures.

The meeting adjourned at 5:45 pm.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 17, 2020.

Brian J. Morris, Secretary

:mjd