

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
April 21, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on April 21, 2020 at 9:50 am (Prevailing time),

There were present:

Commissioner(s):           Honorable Mark S. Sauvigne  
  Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn  
Treasurer

Honorable Brian J. Morris Water District  
Secretary

Other Attendees:           Timothy Gould – Supervisor

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Meeting called to order at 9:50 am.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Supervisor Gould brought the Board up to date as follows:

<b><i>Apparatus</i></b>	
8734	
8769	
New 8704, 8758, 8709	Resolution, Permissive referendum discussion 8704 \$ 85,000 8758 \$720,000 8709 \$ 80,000
<b><i>Buildings</i></b>	
Co #3 Exhaust system	
Ambulance Building	
<b><i>Miscellaneous</i></b>	
DASNY Grant, \$150K	progress
Resolution for POs	
Aaron	
Virus	

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
 RELATING TO APPROVAL OF CHECKS  
 ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 4/21/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
 Commissioner  
 Manhasset-Lakeville Fire District

Date: 4/21/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/21/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1357 thru Check Number 1359 this date.

The adoption of the foregoing Resolution (#F104-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 4/21/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date: 4/21/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/21/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.  
The obligation was incurred by an authorized official.  
The goods or commodities for which payment is claimed were actually rendered.  
The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10208 thru Check Number 10230 this date.

The adoption of the foregoing Resolution (#F105-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Morris

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 04/21/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
W.B Mason	Supplies, Covid 19 supplies	\$7,287.68	Assorted	GC
TOTAL	REQUESTED	\$7,287.68		

The adoption of the foregoing Resolution (#F106-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

After discussion, upon motion duly made by Commissioner Morris and seconded by Commissioner Sauvigne, the Board unanimously adopted the following resolution:

BE IT HERBY RESOLVED as follows:

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Fire District determines that the best interests of the Fire District are served by recognizing the increased management capabilities and responsibilities of Fire District Assistant Supervisor Scott Chen; and

WHEREAS, the Board finds that Assistant Supervisor Chen's Management duties and increased compensation support the conclusion that he is not entitled to overtime,

NOW, THEREFORE, the Board hereby approves a vacation time increase of five (5) days given to Assistant Supervisor Scott Chen.

The adoption of the foregoing Resolution (#F107-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

The board was in receipt of and discussed the information contained in the Ameriprise Statements.

The board was in receipt of and discussed the information contained in the Charles Schwab statement.

The board was in receipt of and discussed the information contained in the Comerica statement.

The Board was in receipt of and discussed the information contained in a letter from the Worker's Compensation Board re: Taylor Ferreira.

The Board was in receipt of and discussed the information contained in a letter from Firefly regarding 2019 service credit increases.

The meeting adjourned at 10:30 am.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on April 21, 2020.

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Brian J. Morris, Secretary

:mjd