

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
October 13, 2020**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on October 13, 2020 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):           Honorable Mark S. Sauvigne  
  Chairman of the Board of Water Commissioners

Honorable Water District Steven L. Flynn

Honorable Brian J. Morris Water District  
Secretary

Other Attendees:           Scott Chen, Employee

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Meeting called to order at 4:00 pm.

Minutes of the previous meeting to stand approved by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 10/13/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris  
Commissioner  
Manhasset-Lakeville Fire District

Date 10/13/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/13/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10751 thru Check Number 10775 this date.

The adoption of the foregoing Resolution (#F185-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

Commissioner Morris made a MOTION to go into an Executive Session at 4:00 pm. All in favor.

The adoption of the foregoing Resolution (#F186-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Commissioner Morris made MOTION that the Board terminate the Executive Session and return to regular session at 4:15pm. Employee issues. No action taken.

The adoption of the foregoing Resolution (#F187-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

RESOLVED, that the Board of Commissioners approved merit raise increases in the amount of \$1000.00 annually effective October 26, 2020 for Fire District employees Aaron Mitchell, Michael Adams and Ralph LaGuardia. The proposed increase is because Aaron Mitchell, Michael Adams and Ralph LaGuardia were essential union employees who continued to work during the Covid-19 pandemic, facing potential risk of unknown scope to themselves and their families, while other union employees were permitted to remain at home.

The adoption of the foregoing Resolution (#F188-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board was in receipt of and acknowledged the information contained in an Ameriprise Statement and Charles Schwab statement.

The meeting adjourned at 4:15 pm.

I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 13, 2020.

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Brian J. Morris, Secretary

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