

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
February 18, 2020**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 18, 2020 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Mark S. Sauvigne, Chairman of the  
Board of Water Commissioners

Honorable Steven Flynn, Water District  
Treasurer

Honorable Brian J. Morris, Water District  
Secretary

Also present:

Paul Schrader - Superintendent  
Antonia Pisani – District Clerk  
Chris Prior- District Counsel  
Joe Todaro- District Engineer

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Response due no later than February 20, 2020. The three we have not heard from are Zheng, Falcone, & Yenicag. Wire to Water getting Genset Drawings to Munsey Park
Valley Well rehabilitation	Working on response letter to the NYSDEC
Vepo Crossconnex	NCDOH Annual report submitted (84%). 2020 Intro letter to all backflow owners regarding no paper submissions set to mail this week.
Shelter Rock #1 and #2	In design.
Searingtown	AOP Pilot test underway.
Plandome Park	H2M preparing liquidated damages analysis. (August 12, 2019 Notice to Proceed). Broken drain pipe at trench.
Macy's redevelopment	H2M response sent including a request for a deposit.
Bond	Draft Engineer's report for 2020 Bond Issue under review.
VOP	Annual water Supply Agreement, corrected extension letter for signature.
Annual Contracts	Recommendation of awards. GAC Calgon Carbon Corporation & Sodium Hypochlorite, Autochem Inc.
Procurement Policy	Proposed changes pending.
AWQR	2019 annual report is under construction.
Marcus Ave Water Main	Bids Due March 3rd
Park Avenue Water Main	In Design

Commissioners reviewed use of District Property Policy Memorandum with Superintendent Schrader and gave him a copy for his records.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/18/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 2/18/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/18/20, have been found to be properly acknowledged as received or due,

and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9062 Thru Check Number 9076 this date.

The adoption of the foregoing Resolution (#W46-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Granular Activated Carbon on February 11, 2020 and received bids for this annual contract, and

WHEREAS, the district received the following bids for this service as follows:

Calgon Carbon	\$88,000
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NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to Calgon Carbon in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Annual Supply of Sodium Hypochlorite on February 11, 2020 and received bids for this annual contract, and

WHEREAS, the district received the following bids for this service as follows:

Autochem	\$1.65 per gallon 2020-2021
	\$1.70 per gallon 2021-2022
	\$1.75 per gallon 2022-2023

NOW, THEREFORE, based upon the recommendation of the District's Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to Autochem for one year with an option to renew in accordance with that firm's written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W47-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:20 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 18, 2020.

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Brian J. Morris, Secretary

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