

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
February 25, 2020**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 25, 2020 at 9:00 a.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Mark S. Sauvigne, Chairman of the  
Board of Water Commissioners

Honorable Steven Flynn, Water District  
Treasurer (via facetime)

Honorable Brian J. Morris, Water District  
Secretary

Also present:                              Paul Schrader - Superintendent  
Antonia Pisani – District Clerk

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Meeting called to order by the Chairman at 9:00 a.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**Meeting #12-20W  
February 25, 2020**

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Response due no later than February 20, 2020. The three we have not heard from are Zheng, Falcone, & Yenicag. Munsey Park building perming.
Valley Well rehabilitation	Requested information forwarded to Redland for the response letter to the NYSDEC.
Vepo Crossconnex	2020 Intro letters sent. Vepo to send out first batch of test due notices this week. Vepo's new software is online. MLWD to send out 700 notices for installation due.
Shelter Rock #1 and #2	In design.
Searingtown	AOP Pilot test complete. Equipment still on site.
Plandome Park	H2M preparing liquidated damages analysis. (August 12, 2019 Notice to Proceed). Broken drain pipe at trench.
Macy's redevelopment	H2M response sent including a request for a deposit.
Bond	Draft Engineer's report for 2020 Bond Issue under review.
VOP	Extension letter sent.
Annual Contracts	Existing contract extensions. Resolution
Procurement Policy	Proposed changes pending. Resolution?
AWQR	2019 annual report is under construction.
Marcus Ave Water Main	Bids Due March 3rd
Park Avenue Water Main	In Design

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/25/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris  
Manhasset-Lakeville Water District

Date: 2/25/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/25/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1348 Thru Check Number 1349 this date.

The adoption of the foregoing Resolution (#W48-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/25/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 2/25/20

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/25/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9077 Thru Check Number 9093 this date.

The adoption of the foregoing Resolution (#W49-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Superintendent of the Manhasset Lakeville Water District (“the District”) recommended the following contracts be extended through 2020 as per the contract option:

T. Mina Supply	Hydrants, Pipe & Fittings
Core & Main	Cold water meters
National Grid Energy Management	Generator Maintenance
Del Graz	Landscape maintenance
De Rosa Paving	pavement restoration
Univar	Sodium Hydroxide
Wire to Water	electrical repair and maintenance

And the Superintendent recommended Grainger Industrial Supply Inc. & MSC continue as approved New York State contract vendors for the purchasing of various tools and industrial supplies through the year 2020, and Bancker Construction continue as the Nassau County requirements contract for the repair and maintenance of water mains and appurtenances.

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby resolves to extend the aforesaid contracts with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W50-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/25/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Schneider	Integrate new ph & CL2 monitors at Searingtown and Eden	\$3,615.00	8320.475.B	AC
Schneider	Provide and Install 2 new Ethernet modules at Lakeville PLC	\$3,317.00	8320.475.B	AC
Wire to Water	Additional Installation expenses for Munsey Genst	\$9,000.00	8310.300.0	AC
Hach	C12 & pH Analyzer	\$4,320.38	8320.475.B	GC
	TOT. AMT. REQ.	\$20,252.38		

The adoption of the foregoing Resolution (#W51-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

On a motion proposed by Commissioner Flynn and seconded by Commissioner Morris, the board hereby RESOLVES to authorize Commissioner Sauvigne, Chairman, to sign on its behalf the auditing contract with Sheehan & Co. for the year ended December 31, 2019.

The adoption of the foregoing Resolution (#W52-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Morris  
Abs: Commissioner Sauvigne

There was no board correspondence.

Meeting adjourned at 10:30 am. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 25, 2020.

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Brian J. Morris, Secretary

:mjd