

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
September 8, 2020**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on September 8, 2020 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s): Honorable Mark S. Sauvigne, Chairman of the
Board of Water Commissioners

 Honorable Steven Flynn, Water District
Treasurer

 Honorable Brian J. Morris, Water District
Secretary

Also present: Paul Schrader – Superintendent

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Meeting called to order by the Chairman at 4:00 pm

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Zheng and Yenicag still outstanding. Properties marked out.
Valley Well rehabilitation	Joe has letter ready to go
Vepo Crossconnex	1733 out 4171 tests completed.
Shelter Rock #1 and #2	Full scale AOP design underway.
Searingtown	AOP plant in preliminary design.
Plandome Park	Paving with VOPM next?
Marcus Ave Water Main	Waiting on final invoice
Park Avenue Water Main	Meeting with Village?
Lead and copper Rule	Report due to NCDOH by October 10, 2020
Searingtown Well #1	Testing underway
Covid 19	Merit raise Covid 19 essential employees
Covid 19	Working from home and covering the office
251 Searingtown	Preparing to bid

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/8/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/8/2020

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/8/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9644 Thru Check Number 9669 this date.

The adoption of the foregoing Resolution (#W127-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/8/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/8/2020

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/8/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1385 Thru Check Number 1386 this date.

The adoption of the foregoing Resolution (#W128-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/8/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
H2M	IU Willets GAC Plant, Engineering Report & Preliminary Design	\$44,700.00	Bond	
	TOT. AMT. REQ.	\$44,700.00		

The adoption of the foregoing Resolution (#W129-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

**Meeting #47-20W
September 8, 2020**

The Board held its annual Public Hearing on its 2021 Water Budget on September 3, 2020. No challenges were received and the Board independently adopted the Budget. Motion to adopt the 2021 Manhasset-Lakeville Water District Budget was made by Commissioner Sauvigne and seconded by Commissioner Morris.

In attendance were:

Steven Flynn, Mark Sauvigne, Brian Morris – Commissioners, Manhasset Lakeville Water District
Paul Schrader - Superintendent, Manhasset Lakeville Water District
Clare Panarese - Treasurer, Manhasset Lakeville Water District
Thomas Devaney – Town of North Hempstead
Charmaine DeRosa, Stenographer

The Board will present this budget, elected upon this evening, to the Town of North Hempstead at their annual budget hearing.

The adoption of the foregoing Resolution (#W130-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

Meeting adjourned at 5:00 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 8, 2020.

Brian J. Morris, Secretary

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