

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
September 22, 2020**

* * *

At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on September 22, 2020 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the
Board of Water Commissioners

Honorable Steven Flynn, Water District (via facetime)
Treasurer

Honorable Brian J. Morris, Water District
Secretary

* * *

Meeting called to order by the Chairman at 4:00 pm

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**Meeting #50-20W
September 22, 2020**

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Zheng and Yenicag still outstanding. Yenicag willing to pay all fees for purchase.
Valley Well rehabilitation	Waiting for a response from the NYSDEC
Vepo Crossconnex	1898 out 4171 tests completed. Final request letters next.
Shelter Rock #1 and #2	Full scale AOP design underway.
Searingtown	AOP plant in preliminary design.
Marcus Ave Water Main	Waiting on final invoice
Park Avenue Water Main	Waiting on plans to send Village
Lead and Copper Rule	Report due to NCDOH by October 10, 2020
Searingtown well #1	Testing underway. Good bacti's
251 Searingtown	Preparing to bid
Covid 19	Vacation time carry over and buy back options for 2020. Operations plan for communicable disease emergency. April 1, 2021
NYSDOH	MCL deferrals, IU Willets and Searingtown

The term of Commissioner Mark S. Sauvigne expires on the 31st day of December 2020. The Town Law requires that the Board of Commissioners hold an election on the second Tuesday in December for the purpose of electing one Water Commissioner for said Water District.

On MOTION duly made and seconded and unanimously carried, the following preambles and resolutions were adopted:

WHEREAS the term of Office of Commissioner Mark S. Sauvigne expires on the 31st day of December 2020, and

WHEREAS the Town Law requires that the Board of Commissioners hold an election on the second Tuesday in December for the purpose of electing a Commissioner to succeed said Commissioner Steven Flynn.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners shall hold an election on Tuesday, December 8, 2020, for the purpose of electing one Water Commissioner for said Water District for a term of three years ending December 31, 2023, and

BE IT FURTHER RESOLVED, that candidates for said office shall file their names with the Secretary of the Board of Commissioners not later than the last Monday in the month of October next preceding the date of the election; provided, however, that in the event the Secretary is a candidate then all such filings shall be made with the Treasurer of the Board. Such nominations shall be in a petition form (available at the District), subscribed by at least twenty-five (25) qualified voters of the District. Each such registered voter signing a nominating petition shall affix the date on which he or she signs the petition, and no such signature shall be effective and counted to satisfy the required minimum of 25 registered voters if affixed to such a petition earlier than the first Monday in the month of October next preceding the date of the election, and

BE IT FURTHER RESOLVED, that the following resident electors of the Manhasset-Lakeville Water District are hereby appointed to constitute the Water District Board of Elections for the 2020 Annual Water District election:

Richard Kushay	Denice Cannon
Leigh Bickell	Larry Bergun
Milton Portuquez	Kathleen Taylor
Mike Bernatovich	James Sanders
Dennis Cannon	Charles Stepanek
Jean Morris	

BE IT FURTHER RESOLVED that, as the hours of the election were revised in the Rules & Regulations governing the annual elections for Commissioner of the District, with respect to election days commencing December 10, 2013, the polling places shall be open to receive votes from noon to 9:00 p.m.

BE IT FURTHER RESOLVED that, the Chief Inspector of Election, Election Inspectors and Ballot Clerks be compensated in the amount of \$10.00 per hour and per each portion of an hour, for their services in preparing the registration records and attendance at the annual election, and that such services are estimated to be fifteen (15) hours in the aggregate; and

BE IT FURTHER RESOLVED that in case any of the members appointed herein are unable to assume or perform duties required of them, this Board of Water Commissioners will appoint alternates who are resident electors; and

BE IT FURTHER RESOLVED that if clerical help is deemed necessary, this Board of Water Commissioners will consider the appointment of such clerical persons upon the request of the Chief Inspector of the Water District Board of Elections, and

BE IT FURTHER RESOLVED, that the Officers of said election shall be the following resident taxpayers:

Company #1 Firehouse	Milton Portuquez, Deputy Election Inspector Leigh Bickell, Ballot Clerk Jean Morris, Ballot Clerk
----------------------	---

Company #3 Firehouse	Richard Kushay Chief Inspector of Election Mike Bernatovich, Ballot Clerk Kathy Taylor, Ballot Clerk
----------------------	--

Company #4 Firehouse	Dennis Cannon, Deputy Election Inspector Denice Cannon, Ballot Clerk Charles Stepanek, Ballot Clerk
----------------------	---

Company #5 Firehouse

Larry Bergun, Deputy Election Inspector
James Sanders, Ballot Clerk

WHEREAS, the Commissioners of the Manhasset-Lakeville Water District have heretofore appointed a Board of Elections to comply with the registration and voting procedures set forth in the Town Law with respect to the election of Commissioner scheduled for December 8, 2020,

NOW, THEREFORE, BE IT RESOLVED, that the 18th day of November 2020 be and is hereby designated as the date of meeting for the resident electors to prepare the Registration Rolls for the annual election of the Manhasset-Lakeville Water District and,

BE IT FURTHER RESOLVED that such meeting shall take place at 170 East Shore Road, Great Neck, New York, with our attorney at 6:00 p.m. and,

BE IT FURTHER RESOLVED, that the registration of eligible Water District voters be prepared prior to the Water District election, from names of persons who have registered with the County Board of Elections:

The adoption of the foregoing Resolution (#W133-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/22/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/22/2020

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/22/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1387 Thru Check Number 1388 this date.

The adoption of the foregoing Resolution (#W134-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/22/20 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/22/2020

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/22/20, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.
The obligation was incurred by an authorized official.
The goods or commodities for which payment is claimed were actually rendered.
The obligation does not exceed the available appropriation.
The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 9692 Thru Check Number 9704 this date.

The adoption of the foregoing Resolution (#W135-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/22/20 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Calgon Carbon Corp	GAC Change out at Eden Station	\$88,000.00	8330.480.0	WPB/AC
T. Mina	20" Valve, Pipe, Fittings. 16" Valve	\$12,384.64	8340.260.0	WQ
	TOT. AMT. REQ.	\$100,384.64		

The adoption of the foregoing Resolution (#W136-20) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

Meeting adjourned at 5:15 pm. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 22, 2020.

Brian J. Morris, Secretary

:ap