

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
February 2, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 2, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Steven Flynn, Water District
Secretary (via face-time)

Also present:

Superintendent Paul J. Schrader

Engineer Joe Todaro

Counsel Christopher Prior

G. Nervis- Palace Electrical

J. Fellows- Wire to Water

A. Maenza- LEB Electric

C. Koradi- Haugland Energy

E. Selder- Eldor Contracting Corp

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

At 4:00 PM there was a public bid opening for the Campbell Station Upgrade for Manhasset Crest Rebid. As per the instructions published on or about 1/14/21 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

<u>Company</u>	<u>Bid</u>
Eldor Contracting Corp	\$868,000
Haugland Energy LLC	\$976,449
Hinck Electric Contractors Inc.	\$830,900
JVR Electric Inc.	\$721,150
LEB Electric, LTD	\$844,020
Palace Electric Contractors Inc.	\$764,000
Wire to Water Inc.	\$714,600

The bid information was presented to the District Engineer for evaluation.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Waiting for appraisal report 315 Manhasset Woods Road. Zheng still in China. Crowley's estate still unsigned.
Vepo Crossconnex	Vepo putting together NCDOH reports. Vepo/FBS data reconciliation and syncing strategy in the works.
Shelter Rock #1 and #2	AOP in design. H2M is still working toward the grant agreement.
Searingtown	Site visit for AOP design this morning.
Park Ave water Main	Draft IMA sent to the Village. In contract with Jim Antonelli, the village engineer regarding paving.
251 Searingtown	Electrical rebids tonight. Letter to developer for funding to follow.
IU Willets	GAC Plant bid date?
VOP	Expired water supply agreement.
Annual Contracts	Sodium Hydroxide, Paving, Landscape Maintenance, Generator Maintenance bid date February 4, 2021. Due date February 23, 2021

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/02/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 2/02/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/02/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10090 thru Check Number 10114 this date.

The adoption of the foregoing Resolution (#W42-21) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/02/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Banker Construction	12" Main Break Northern Blvd b/w Udall & Allen	\$25,000.00	8340.475.E	EP
Banker Construction	8" Main Break Independence Dr	\$15,000.00	8340.475.E	EP
H2M Engineers	Additional Engineering Fees 251 Searingtown Phase in Water Mains	\$3,500.00	Developer	PS
	TOT. AMT. REQ.	\$43,500.00		

The adoption of the foregoing Resolution (#W43-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/02/21 and are allowed in the

amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 2/02/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/02/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1411 thru Check Number 1412 this date.

The adoption of the foregoing Resolution (#W44-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 2, 2021.

Steven Flynn, Secretary

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