

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
April 7, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on April 7, 2021 at 4:00 pm (Prevailing time),

There were present:

- Commissioner(s):
- Honorable Brian Morris, Chairman of the Board of Water Commissioners
 - Honorable Mark Sauvigne, Water District Treasurer (via Face-Time)
 - Honorable Steven Flynn, Water District Secretary

- Also present:
- Superintendent Paul J. Schrader
 - Engineer Joe Todaro
 - Counsel Christopher Prior

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Meeting called to order by the Chairman at 4:00 p.m.
Minutes of the previous meeting to stand approved by the Board.
Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Waiting to hear back from Yenicag on waiver approval. Zheng still in China.
Vepo Crossconnex	Test due emails sent in March. Follow up emails in April. Letters to go out this week.
Shelter Rock #1 and #2	AOP in design. Grant financial agreement next.
Searingtown	Preliminary Design underway. New well option being explored.
Park Ave Water Main	Project set to begin April 5.
251 Searingtown	TMBG requested an additional extension of bids.
IU Willets	Groundwater issue. Contractor to set drainage rings and pipes to alleviate. Filters due for delivery in April 26.
VOP	Expired water supply agreement. Emailed letter agreement for extending the existing agreement through 12/31/21 to VOP.
Annual Water Conservation Report	995 Complete
Annual Water Quality Report	NCDOH approved. Sent to Stonytown. Newsletter in draft.
Sprinkler Rebate	Resolution
Summer Help	Resolution for Mary Marini
Leak Survey	NYLD out in the system
WAGNN	Letter agreement for the water rate for emergency supply.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/7/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 4/7/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/7/21, have been found to be properly acknowledged as received or due,

and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10280 thru Check Number 10290 this date.

The adoption of the foregoing Resolution (#W69-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/7/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 4/7/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/7/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1510 thru Check Number 1512 this date.

The adoption of the foregoing Resolution (#W70-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board of Commissioners approved the signing of the Extension of Inter-municipal Water Supply Agreement. Commissioner Morris, Chairman, is authorized to sign the contract on the Board's behalf.

The adoption of the foregoing Resolution (#W71-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

On MOTION of Commissioner Morris, seconded by Commissioner Flynn, the following RESOLUTION was adopted,

WHEREAS the Board of Commissioners recognized the importance of water conservation, and the Environment Protection Agency (EPA) has a WaterSense program which focuses specifically on water conservation,

NOW, THEREFORE it is hereby

RESOLVED THAT the Board of Commissioners agreed in 2018 to enter into an agreement and partnership with the Environmental Protection Agency's (EPA) WaterSense Program,

AND to further the water conservation effort in 2021 and help promote the WaterSense partnership, the Manhasset Lakeville Water District's Board of Commissioners has agreed to offer up to \$150.00 rebate to customers who have installed a Water Sense labeled irrigation controller to cover the cost of the device and installation. The program will end 12/31/2021.

The adoption of the foregoing Resolution (#W72-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

WHEREAS the Board recognizes the office staff will require assistance and coverage during the summer months for various projects, it is hereby

RESOLVED that the Board approves of the rehiring Mary Marini as seasonal employees, Typist-Clerk during the seasonal timeframe of 5/1/21 – 9/30/21, at a rate of \$15.00/hour, pending approval from Nassau County Civil Service.

The adoption of the foregoing Resolution (#W73-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 4/7/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker	Emergency Road Repairs Northern Blvd Main Breaks	\$15,137.34	8340.476.0	EP
National Auto Fleet Group	New Ford Ranger Truck #8	\$33,723.94	8310.225.A	GC
E.H WACHS	New E.H WACHS Valve Maintenance Trailer	\$84,774.62	8310.225.A	GC
	TOT. AMT. REQ.	\$133,635.90		

The adoption of the foregoing Resolution (#W74-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on April 7, 2021.

Steven Flynn, Secretary

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