

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
April 20, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on April 20, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Steven Flynn, Water District
Secretary

Also present:

Superintendent Paul J. Schrader
Engineer Joe Todaro
Counsel Christopher Prior

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

| | |
|----------------------------------|--|
| Munsey Tank | Yenicag waiting on revised letter, deposit next. Zheng still in China. |
| Vepo Crossconnex | 1098 violation notices mailed (no test last year). 325 test due notices mailed. 293 violation notices emailed. 131 Test due notices emailed. |
| Shelter Rock #1 and #2 | AOP in design. New well option being explored. |
| Searingtown | Preliminary Design underway. New well option being explored. |
| Park Ave Water Main | Bancker pushed start date to April 22. Amendment to IMA to cover paving around hydrants. |
| 251 Searingtown | TMBG requested an additional extension of bids. Galvin extended to May 15, 2021. Alessio extended to May 31. Wire to Water? |
| IU Willets | Concrete filter slab and floor complete. Filters due for delivery in May 5. |
| Annual Water Conservation Report | Complete, April 22, 2021 submittal date. |
| Annual Water Quality Report | AWQR and Newsletter review. |
| Leak Survey | NYLD worked last week. Tech is now under Covid Quarantine. |
| WAGNN | Letter agreement, waiting for new VOP water rate calculation. Checking the feasibility of installing a meter for the interconnection. |
| Civil Service | Business Manager List Requested |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 8**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/20/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 4/20/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/20/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 1513 thru Check Number 1515 this date.

The adoption of the foregoing Resolution (#W76-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 4/20/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris
Manhasset-Lakeville Water District

Date: 4/20/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 4/20/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10327 thru Check Number 10344 this date.

The adoption of the foregoing Resolution (#W77-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
 Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 4/20/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR | DESCRIPTION | AMOUNT | BUDGET NUMBER | PURCHASE SUPPORT |
|-----------------|---|-------------|---------------|------------------|
| H2M Engineering | Engineering Fees- Independence & Continental Dr. Water Main Replacement | \$67,700.00 | 8310.451.0 | PS |

**Meeting #17-21W
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|------------------|--|-------------|------------|-------------|
| The Plug Hug LLC | Plug Hug, Hydraulic Drive, and Coupler/bracket | \$19,473.73 | 8310.225.0 | Sole Source |
| | TOT. AMT. REQ. | \$87,173.73 | | |

The adoption of the foregoing Resolution (#W78-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

There was no board correspondence.

Meeting adjourned at 5:20 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on April 20, 2021.

Steven Flynn, Secretary

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