

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
October 19, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on October 19, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer

Honorable Steven Flynn, Water District  
Secretary

Also present:

Superintendent Paul J. Schrader  
Engineer Joe Todaro  
Counsel Christopher Prior

\* \* \*

Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows.

Munsey Tank	Bradley working on subdivision submission for Munsey Park.
Vepo Crossconnex	219 out of 4046 tests received since January 1, 2021.
Shelter Rock #1 and #2	AOP in design.
Searingtown	AOP in design.
Park Ave Water Main	Notified the engineer regarding the additional valve being covered on Whistler. Final payment remains.
251 Searingtown	(TMBG)- Galvin on extended shut until roof is received. PRI & Palace continue to provide submittals for H2M approval.
IU Willets	Final Payment for phase one remains. Phase two contract award next.
T-Mobile	Mediation October 29, 2021 in person.
AT&T	AT&T submitted drawings for H2M approval.
Maple Avenue Water Main	Project underway October 18, 2021
Parkway Tank	Flood discuccion. Raise building?
Election	Workers

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 10/19/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris  
Manhasset-Lakeville Water District

Date: 10/19/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/19/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.  
 The goods or commodities for which payment is claimed were actually rendered.  
 The obligation does not exceed the available appropriation.  
 The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10857 thru Check Number 10887 this date.

The adoption of the foregoing Resolution (#W144-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
 Nays: None

The Water District Superintendent reported to the Board of Commissioners ("the Board") that he and the District Treasurer have developed the budget adjustments to the 2021 Budget and that such adjustments should, as a matter of record be approved by the Board and made part of the minutes.

On Motion Commissioner Sauvigne, seconded by Commissioner Flynn, the following resolution was adopted,

WHEREAS, the District Treasurer, and upon concurrence with the Water District Superintendent reported to the Board the adjustments to the 2021 Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the 2021 WATER District Budget:

				Increase	Decrease
1910	400		Unallocated insurance		\$ 20,000.00
1930	400		Judgement and Claim		
1950	400		Taxes and Assessments		
8310	100		Personnel 45%		
8310	100	A	Personnel		

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8310	210		Office Equipment			
8310	210	A	Software			
8310	210	B	Hardware			
8310	210	C	Contractual Expense			
8310	225		Operation Equipment			
8310	225	A	Mobile Equipment		\$ 50,000.00	
8310	250		Meters			\$ 45,000.00
8310	300		Capital			
8310	401		Stationery and Printing			
8310	402		Postage			
8310	404		Office Supplies			
8310	419		Telephone & Communications			
8310	437		Maps			
8310	441		Legal Notices			
8310	445		Conferences and Meetings			
8310	447		Election Expenses			
8310	450		Conservation Programs			
8310	451		Engineering			
8310	452		Auditing			
8310	452	A	Appraisals			
8310	454		Legal Fees			
8310	463		PERB, Meetings, Counsel, etc.			
8310	466		Uniform & Laundry			
8310	474		Tools parts and supplies			
8310	475	F	Repairs and Maint. Of Meters			
8310	493		Computer Consultant see 210A			
8310	495		HR & Payroll Services			
8310	499		Misc. charges			
8320	100		Personnel 18%			
8320	420	A	Electricity			\$ 80,000.00
8320	420	B	Diesel Fuel			
8320	420	C	Natural Gas Heating			
8320	475	A	Repairs Mobil Equipment			
8320	475	B	Repairs General			
8320	475	C	Repairs Furniture and Fixtures			

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8320	475	D	Repairs Maint and Buildings			
8320	475	E	Repairs Grounds			
8330	468		Water Analysis			
8330	470		Chlorine			
8330	475		Caustic Treatment		\$ 40,000.00	
8330	475	A	Salt			
8330	480		G A C Carbon Exchange			
8340	100		Personnel 37%			
8340	260		Purchase Mains Valves and Hydrants		\$ 75,000.00	
8340	467		Gasoline and Oil			
8340	475	E	Repairs mains and Valves			\$ 20,000.00
8340	476		Road Repairs			
9010	800		NYS Retirement			
9030	800		Social Security			
9035	800		MTA Transit Tax			
9040	800		Workers Compensation			
9045	800		Supplemental Longevity			
9060	800		Hospital and Dental			
9060	800	A	Hospital Retirees			
9501	0		Fiscal Agent Fees			
9501	500		Town Admin Fees			
9710	600		Serial Bond Principal			
9710	700		Serial Bond Interest			
9730	600		BANS Prinicipal			
9730	700		BAN's Interest			
9951	0		Transfer out			
9953	0		Transfer to Repair Reserve			
				Total	\$ 165,000.00	\$ 165,000.00

The adoption of the foregoing Resolution (#W145-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn  
Nays: None

The Board of Commissioners approved the signing of the T-Mobile Mediation Agreement. Commissioner Sauvigne, Treasurer, is authorized to sign the agreement on the Board's behalf.

The adoption of the foregoing Resolution (#W146-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

Negative Declaration under SEQRA with respect to Searingtown Road Project

Upon further discussion, and upon motion duly made by Commissioner Morris, and seconded by Commissioner Sauvigne, the Board unanimously adopted the following resolution:

BE IT RESOLVED, as follows:

1. WHEREAS, the District previously adopted a negative declaration with respect to its project involving AOP Treatment at the District's Searingtown Road well-site (the "Project"), being financed with grant and/or bond financing proceeds; and
2. WHEREAS, the Board has been advised by its Superintendent and H2M, its consulting engineers, that the Project must be modified, in light of site constraints and field conditions, that impact the component of the Project involving the contemplated raising of existing Well No. 1 at the site; and
3. WHEREAS, such modifications involve the drilling of a replacement Well for Well No. 1, which is approaching the end of its projected useful life, rather than raising the well seal of such well out of the existing vault, to be above grade, as initially contemplated, and certain related modifications, all as described in the report by H2M dated September 30, 2021, issued to Christopher J. Prior, counsel to the District (the Project, as so amended, is referred to herein as the "Amended Project"); and
4. WHEREAS, in analyzing the Amended Project under the New York State Environmental Quality Review Act ("SEQRA"), and the regulations promulgated thereunder by the NYSDEC (the "SEQRA Regulations"), the Board finds that the replacement of the well now contemplated involves the repair, replacement or rehabilitation of an existing structure or facility in kind, on the same site, and, to that extent, constitutes a Type II action under 6 NYCRR, Par. 617.5(c)(2), that ordinarily would require no further proceedings under SEQRA; and
5. WHEREAS, while the replacement of an existing well at the same location may be considered a Type II action under SEQRA, the Board has determined that the Project should be addressed through the preparation of a short environmental assessment form, in order to gauge potential environmental impacts, and so the Board will treat the Amended Project as an unlisted action under SEQRA; and
6. WHEREAS, the Board directed H2M to prepare a Short Environment Assessment Form ("SEAF") with respect to the Amended Project, which SEAF has been reviewed

by the Board and the Superintendent, and signed and submitted by the Superintendent to the relevant grant agency; and

7. WHEREAS, the Board has determined that the District shall serve as Lead Agency with respect to the Amended Project for purposes of SEQRA, and will conduct an uncoordinated review; and

8. WHEREAS, the Board has reviewed the SEAF, and has determined that the action will not adversely impact the environment in any significant way, and will, in fact, likely have a beneficial impact upon the environment, insofar as the Improvements, once implemented, will enhance the ability of the District to provide potable water from its Searingtown Road well-site;

NOW, THEREFORE, the Board hereby determines that:

1. The Board is lead agency for purposes of the SEQRA review of the Amended Project, and, as lead agency, has conducted an uncoordinated review of the Amended Project.
2. The Board finds that the Improvements, if implemented, will not have an adverse impact upon the environment for the reasons set forth above, and as more fully described in the SEAF.
3. The Board hereby makes a negative declaration under SEQRA with respect to the Amended Project.
4. The Board hereby directs H2M, consulting engineers to the District, to provide written notice of this negative declaration to all interested and involved agencies in accordance with SEQRA regulations, and to file said notice to the extent required with appropriate governmental agencies.
5. The Board hereby ratifies and confirms the execution and delivery of the SEAF by District Superintendent Schrader.

The adoption of the foregoing Resolution (#W147-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

## **RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT**

### **RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 10/19/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
T. Mina	Ductile Iron Valves and Fittings	\$12,971.89	8340.260.0	AC
Bancker	Emergency Hydrant Repair	\$13,810.00	8340.475.E	EP
	TOT. AMT. REQ.	\$26,781.89		

The adoption of the foregoing Resolution (#W148-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 19, 2021.

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Steven Flynn, Secretary

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