

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
December 14, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on December 14, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer

Honorable Steven Flynn, Water District  
Secretary

Also present:

Superintendent Paul J. Schrader

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**Meeting #54-21W  
December 14, 2021**

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows.

Munsey Tank	Bradley working on subdivision submission for Munsey Park. Tree work on hold.
Vepo Crossconnex	3354 out of 4011 tests received since January 1, 2021. Resolution increasing admin fee \$250.00.
Shelter Rock #1 and #2	AOP advertisement set for December 2, 2021 Bids due January 4, 2021. GAC vessels on order from TIGG.
Searingtown	AOP in design. GAC vessels on order from TIGG.
Park Ave Water Main	Notified the engineer regarding the additional valve being covered on Whistler. Payment to village remains. (72k). Bancker change order No. 1 for signature.
251 Searingtown	(TMBG)- Water main work advertised 12/2/21. Bids due 12/21/21. Property sold to Toll Bros. Assignment?
IU Willets	Final Payment for phase one remains. Award notice sent to Patriot, contract signing?
T-Mobile	Draft amendment under review.
AT&T	Consent letter for signature and drawing approvals. Third party request to renew lease prior to 2026. Ralph Cataldo, Lease Consultant, BLVCKDOT
Maple Avenue Water Main	NCDOH approved new main, services being transferred this week, final restoration next week, weather permitting.
Parkway Tank	On Hold
Election	Water commissioner election tonight.
Continental Water Main	Araz contract signing next.
Civil Service	CS-4 for Temp Secretary approved. New Secretary will be approved once Dot is moved to temp position.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 12/14/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris  
Manhasset-Lakeville Water District

Date: 12/14/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 12/14/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 11046 thru Check Number 11063 this date.

The adoption of the foregoing Resolution (#W169-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

The Board of Commissioners approved the signing of Change Order No. 1 for the Park Ave Water Main. Commissioner Morris, Chairman, is authorized to sign the Change Order on the Board's behalf.

The adoption of the foregoing Resolution (#W170-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

WHEREAS, the Board of Commissioners of the Manhasset-Lakeville Water District (the "District") find that the failure of the District residents to timely comply with back flow testing requirements of the Nassau County Department of Health Ordinance Article 6 Section 15(b)(1) and the District's Rules and Regulations results in unnecessary expenditures of time and effort by District staff that burdens staff and resources of the District to the detriment of the District and its residents;

WHEREAS, the District deems it appropriate to require those persons whose failure to comply causes such drain on District resources to bear the resultant financial burden;

WHEREAS, the Superintendent of the District has advised the Board that a fair estimate of the cost to District taxpayers incurred through time and resources of the District allocated to pursue compliance administratively is \$250.00 in staff time and District materials for each instance in which the District learns of an instance of non-compliance and elects to contact the resident or property owner to pursue compliance administratively,

NOW, THEREFORE, it is hereby

RESOLVED as follows:

1. With respect to each instance in which the District elects to have its personnel contact a District customer who fails to comply with State and District regulations mandating the annual testing of backflow prevention devices by certified backflow device testers, the District shall charge such customer an administrative fee equal to \$250.00.
2. If such customer fails to comply after an initial contact or notice to such customer from the District in the time set forth for compliance in such contact or notice, an additional administrative fee shall be charged for each subsequent attempt by the District to ensure compliance administratively.
3. Any election by District personnel to pursue compliance administratively shall not be deemed in any way to restrict the District or any other governmental body or agency having relevant jurisdiction from pursuing compliance in any other manner permitted by law, including, without limitation, through criminal prosecution.
4. Each administrative fee authorized hereunder shall be deemed to constitute a bill for water, water facilities used or services pursuant to Article IX of the Rules and Regulations of the Manhasset-Lakeville Water District, adopted July 1, 1999, and as subsequently revised from time to time, including, without limitation, all provisions therein for such charges to constitute a lien against the Premises benefited.
5. Counsel to the District is hereby authorized to prepare an amendment to the Rules and Regulations formally incorporating the terms and conditions of this Resolution into the Rules and Regulations of the Water District.

The adoption of the foregoing Resolution (#W171-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 12/14/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Core & Main	2-Archer Handhelds for meter reading and programming	\$5,400.00	8310.250.0	WQ
	TOT. AMT. REQ.	\$5,400.00		

The adoption of the foregoing Resolution (#W172-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on December 14, 2021.

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Steven Flynn, Secretary

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