

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
September 3, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on September 3, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Brian Morris, Chairman of the
Board of Water Commissioners

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Steven Flynn, Water District
Secretary

Also present:

Superintendent Paul J. Schrader
Business Manager Hilary Grossman
District Counsel Christopher Prior
District Engineer Joe Todaro

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	No change. Wire to Water Electric Motor controls delivery now expected in mid-September.
251 Searingtown (Toll Bros)	New Booster Station, Tank, and Wells are all back in service. The original Spruce Ponds Well easement's legal description to be reviewed by H2M.
Spruce Ponds	GAC at Campbell. No change. No workers on site.
Univerus	Univerus CIS go live date undetermined.
Searingtown AOP	DOH approval to redrill Searingtown #1 contingent on protective easements from neighbors. Waiting on easement letter responses.
Lead Services	Finalizing service pipe inventory with H2M.
Evans Street Water Main	All services transferred to new main. Final tie ins this week.
Thomaston Tank Rehabilitation	USG sent out a Memorandum of Understanding to AT&T, T-Mobile seeking indemnity for any damages that may be caused to the carrier's equipment during the coral installation.
IU Willets Grant	Building (phase II). Joe to contact NYSDOH
Don Graham III	Start date September 16, 2024
Budget Hearing	Thursday September 5, 2004 4:00PM

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/03/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/03/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/03/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W141-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

On MOTION duly made and seconded and unanimously carried, the following preambles and resolutions were adopted:

WHEREAS, the three year term of Office of Water District Commissioner Brian Morris expires on December 31, 2024, and

WHEREAS, New York State Town Law requires that the Board of Commissioners hold an election on the second Tuesday in December for the purpose of electing a Commissioner to serve a three year term that commences January 1, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners shall hold an election on Tuesday, December 10, 2024, for the purpose of electing one Water Commissioner for said Water District for a term of three years commencing January 1, 2025, and ending December 31, 2027, and

BE IT FURTHER RESOLVED, that candidates for said office shall file their names with the Secretary of the Board of Commissioners not later than the last Monday in the month of October next preceding the date of the election; provided, however, that in the event the Secretary is a candidate then all such filings shall be made with the Treasurer of the Board. Such nominations shall be in a petition form (available at the District), subscribed by at least twenty-five (25) qualified voters of the District. Each such registered voter signing a nominating petition shall affix the date on which he or she signs the petition, and no such signature shall be effective and counted to satisfy the required minimum of 25 registered voters if affixed to such a petition earlier than the first Monday in the month of October next preceding the date of the election, and

BE IT FURTHER RESOLVED, that the following resident electors of the Manhasset-Lakeville Water District are hereby appointed to constitute the Water District Board of Elections for the 2024 Annual Water District election:

Christine Li	Diana Weisberg
Leigh Bickell	Larry Bergun
Milton Portuquez	Kathleen Taylor
Michael Bernatovich	Marina Kvietok
Terry Tranfaglia	Douglas Dreyer

BE IT FURTHER RESOLVED, that the polling places shall be open to receive votes from noon to 9:00 p.m.

BE IT FURTHER RESOLVED, that the Chief Inspector of Election, Election Inspectors and Ballot Clerks be compensated in the amount of \$10.00 per hour and per each portion of an hour, for their services in preparing the registration records and attendance at the annual election, and that such services are estimated to be fifteen (15) hours in the aggregate; and

BE IT FURTHER RESOLVED, that in case any of the members of the Water District Board of Elections appointed herein are unable to assume or perform duties required of them, the Board of Water Commissioners will appoint alternates who are resident electors; and

BE IT FURTHER RESOLVED, that if clerical help is deemed necessary, the Board of Water Commissioners will consider the appointment of such clerical persons upon the request of the Chief Inspector of the Water District Board of Elections, and

BE IT FURTHER RESOLVED, that the Officers of said election shall be the following resident taxpayers:

Company #1 Firehouse
Leigh Bickell, Chief Election Inspector
Terry Tranfaglia, Ballot Clerk

Company #3 Firehouse
Mike Bernatovich, Chief Inspector of Election
Kathy Taylor, Ballot Clerk

Company #4 Firehouse
Milton Portuquez, Chief Election Inspector
Douglas Dreyer, Ballot Clerk
Diana Weisberg, Ballot Clerk

Company #5 Firehouse
Larry Bergun, Chief Election Inspector
Christine Li Ballot Clerk

WHEREAS, the Commissioners of the Manhasset-Lakeville Water District have heretofore appointed a Board of Elections to comply with the registration and voting procedures set forth in the Town Law with respect to the election of Commissioner scheduled for December 10, 2024,

NOW, THEREFORE, BE IT RESOLVED, that the 19th day of November 2024 be and is hereby designated as the date of meeting for the resident electors to prepare the Registration Rolls for the annual election of the Manhasset-Lakeville Water District and,

BE IT FURTHER RESOLVED that such meeting shall take place at 170 East Shore Road, Great Neck, New York, with our attorney at 6:00 p.m. and,

BE IT FURTHER RESOLVED, that the registration of eligible Water District voters be prepared prior to the Water District election, from names of persons who have registered with the County Board of Elections:

The adoption of the foregoing Resolution (#W142-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/03/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
H2M	Engineering Fees Eden PFAS GACs & Building Expansion	\$158,400.00	8310 451	PS
TOTAL	REQUESTED	\$158,400.00		

The adoption of the foregoing Resolution (#W143-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

The District Superintendent requested approval for the following new blanket purchase order and the amendment of the following to cover anticipated costs that arise during the year

- Coffee Dist Co (Existing Blanket PO 57 increase budget from \$4,000 to \$6,000)
- Eighth St Design (Existing Blanket PO 55 increase budget from \$8,000 to \$10,000)

The adoption of the foregoing Resolution (#W144-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

There was no board correspondence.

Meeting adjourned at 5:30 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 3, 2024.

Steven Flynn, Secretary

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