

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
February 10, 2025**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on February 10, 2025 at 4:10 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable, Brian J. Morris Fire District
Secretary

Also present:

Business Manager Hilary Grossman
Fire District Supervisor Timothy Gould
Fire District Asst Supervisor Kyle Dugger
H2M- Eric Maisch, Joe Mottola
Alden Group- Wayne Alden
MLFD Members- Lee Genser, Mike Fener
MLFD Member-Mike Bernatovich
Brad Pinsky (Teams)

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Meeting called to order by the Chairman at 4:10 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 2/10/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Fire District

Date: 2/10/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/10/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

The adoption of the foregoing Resolution (#F45-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/10/25 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
SCM	5 Finger Scanners	\$8,418.75	3410 479	PS
AAA Emergency	Fan, Budget Items	\$4,446.00	3410 479	GC
AAA Emergency	Wedges, Budget Items	\$800.00	3410 479	GC
TOTAL	REQUESTED	\$13,664.75		

The adoption of the foregoing Resolution (#F46-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO
AMENDING APPROVAL OF EXPENDITURES F44-25**

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners dated 2/04/25 has been found to be properly acknowledged and amended as per the updated requested expenditure dated 2/10/25, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Grainger	Saws, Budget Items	\$3,843.26	3410 479	GC
Grainger	Saws, Budget Items	\$4,655.36	3410 479	GC
Grainger	Saws, Budget Items	\$1,156.66	3410 479	GC
TOTAL	REQUESTED	\$9,655.28		

The adoption of the foregoing Resolution (#F47-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**MANHASSET-LAKEVILLE FIRE DISTRICT
ADOPTION OF RESOLUTION AUTHORIZING SALE OF SURPLUS ASSETS SUBJECT
TO PERMISSIVE REFERENDUM**

Please take notice that the Board of Commissioners of the Manhasset-Lakeville Fire District, at a regular meeting held on February 10 2025, duly modified reso F36-25 due to a clerical error and adopted the following resolution:

RESOLVED, that the Board of Commissioners of the Manhasset-Lakeville Fire District, pursuant to Section 176(23) of the NYS Town Law, hereby authorizes the District during fiscal year 2025 to sell five (5) used District vehicles no longer needed for District purposes, with an estimated aggregate value of approximately one hundred thousand dollars (\$100,000.00); said authorization resolution is subject to permissive referendum, in accordance with Section 6(g) of the General Municipal Law.

By order of the Board of Commissioners Manhasset-Lakeville Fire District
Steven L. Flynn, Chairman
Brian J. Morris, Secretary
Mark S. Sauvigne, Treasurer

The adoption of the foregoing Resolution (#F48-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

WHEREAS, District Manager reported to the Board of Commissioners ("the Board") that on 1/23/24 there was a calculation error in determining the 2023 transfer of 50% of profits for EMS cost recovery for the year 2023 and the related transfer to a reserve account for future ambulance purchases.

The service fees paid to Quick Med Claims were added instead of subtracted from the revenue.

Original calculation	
2023 EMS Cost Recovery Revenue Collected	\$215,513.93
2023 Service Fees - Quick Med Claims	\$ 12,895.65
	<u>\$228,409.58</u>
50% of profit	\$114,204.79
Revised Calculation	
2023 EMS Cost Recovery Revenue Collected	\$215,513.93
2023 Service Fees - Quick Med Claims	\$ (12,895.65)
	<u>\$202,618.28</u>
Revised / Correct 50% of profit	\$101,309.14
Transfer needed from reserve account to EMS Operating Account	\$ 12,895.65

RESOLVE to transfer \$12,895.65 from the Fire Apparatus Reserve Fund at NY Class to the Fire EMS Cost Recovery Account at Flagstar Bank.

The adoption of the foregoing Resolution (#F49-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

WHEREAS, District Manager reported to the Board of Commissioners ("the Board") that as per the 2022/23 Agreement and subsequent extension between the Manhasset Lakeville Fire District and the Manhasset Lakeville Fire Department, if parties do not agree on a use of funds by 12/31/23 Fifty (50%) percent is to be placed in a reserve account for future ambulance purchases.

RESOLVE to transfer \$146,695.25 from the Fire EMS Cost Recovery Account at Flagstar Bank to Fire Apparatus Reserve Fund at Flagstar Bank.

2024 EMS Cost Recovery Revenue Collected-	\$311,783.73
2024 Service Fees- Quick Med Claims-	<u>(18,393.23)</u>
	293,390.50
 50% Profit	 \$146,695.25

The adoption of the foregoing Resolution (#F50-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board approved a resolution authorizing payment to H2M for design of Mezzanine for a total of \$12,450.00.

The adoption of the foregoing Resolution (#F51-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

The Board approved a resolution authorizing Commissioner Morris to sign contract with Island Pipping on behalf of the board.

The adoption of the foregoing Resolution (#F52-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

Commissioner Flynn made a motion to go into an Executive Session at 6:00 pm. All in favor.

The adoption of the foregoing Resolution (#F53-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Commissioner Flynn made motion that the Board terminate the Executive Session and return to regular session at 7:15 pm. Ambulance Billing. No action taken.

The adoption of the foregoing Resolution (#F54-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 7:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 10, 2025.

Brian J. Morris, Secretary

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