

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
March 7, 2023**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on March 7, 2023 at 5:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the
Board of Fire Commissioners

Honorable, Brian J. Morris Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman
Fire Supervisor Timothy Gould

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Meeting called to order by the Chairman at 5:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

The Board of Commissioners and guests discussed the Manhasset Lakeville FD Proposed Fire Ambulance Unit Building project.

Supervisor Gould brought the Board up to date as follows:

<i>Apparatus</i>	
Department Van	Waiting
Co#1 Truck	Waiting on Body pics
	Engines may be built in Nebraska
<i>Buildings</i>	
Co#1	2 nd Floor Kitchen, holding off.
Co#1, 2	Elevator Upgrades, Co#1 Done
Ambulance Building	H2M, Co#4, 7pm, 6:30set up. Public Mtg?
<i>Miscellaneous</i>	Resolutions
	Out of Office 13-15
	Sullivan

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 3/07/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 3/07/23

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/07/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 14958 thru Check Number 14984 this date.

The adoption of the foregoing Resolution (#F65-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

Commissioner Sauvigne made a motion to go into an Executive Session at 5:00 pm. All in favor.

The adoption of the foregoing Resolution (#F66-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Commissioner Sauvigne made motion that the Board terminate the Executive Session and return to regular session at 5:05 pm. Employee Matters. No action taken.

The adoption of the foregoing Resolution (#F67-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLVED, that the Board of Commissioners approved merit raise increase in the amount of \$2,500 annually effective March 27, 2023 for Fire District employee Michael Rice. The proposed merit increase is in recognition of Michael going above and beyond the call of duty with respect to new initiatives.

The adoption of the foregoing Resolution (#F68-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/07/23 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
W.B Mason	Co#5 desks, cleaning supplies	\$5,175.02	3410.475.1	GC
TOTAL	REQUESTED	\$5,175.02		

The adoption of the foregoing Resolution (#F69-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statement.

The Board was in receipt of and acknowledged the information contained in the new Fire Department Application Requests.

The Board was in receipt of and acknowledged the information contained in the new Van Usage Requests.

Meeting adjourned at 6:20 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 7, 2023.

Steven Flynn, Secretary

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