

**Meeting of the Board of Fire Commissioners  
Of the Manhasset-Lakeville Fire District  
In the Town of North Hempstead  
In the County of Nassau, New York  
March 26, 2024**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on March 26, 2024 at 5:30 p.m. (Prevailing time),

There were present:  
Commissioner(s):

Honorable, Brian J. Morris Chairman of the  
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District  
Treasurer

Honorable, Steven Flynn Fire District  
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:30 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/26/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Becker Garage Doors	ESR Garage Bay Doors, Motors	\$15,200.00	3410 225	WQ
Becker Garage Doors	Co#2 Garage Bay Door Motor	\$7,600.00	3410 225	WQ
Strategic Safety	Bail out kits	\$8,314.40	3410 479	GC
LI Proliner	8728 Body Work Insurance	\$45,021.63	3410 473	Insurance Recovery
TOTAL	REQUESTED	\$76,136.03		

The adoption of the foregoing Resolution (#F65-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (a “LOSAP”) on behalf of the Manhasset – Lakeville Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML);

WHEREAS, General Municipal Law § 219-a(2)(c) requires the Manhasset – Lakeville Fire Department to annually submit a list of active members of the Fire Department that indicates the volunteers who earned at least fifty (50) points during the prior year to qualify for service credit;

WHEREAS, General Municipal Law § 219-a(2)(d) requires the Board of Fire Commissioners (Board) to review and approve said list each year, then return it to the Fire Department to be posted for thirty (30) days;

WHEREAS, General Municipal Law § 217(g) stipulates that a volunteer firefighter whose name does not appear on the approved list as having earned service credit has the right to appeal within the thirty-day period, which such appeal being in writing to the Fire District Secretary;

WHEREAS, the Fire District has received an appeal from Claire Bergagnini regarding her points total for 2023 and her qualification for a year of service credit for calendar year 2023;

WHEREAS, the appeal has been investigated by the Fire District, and the Fire District has determined that the 2023 points for Ms. Bergagnini should be corrected; NOW, THEREFORE BE IT

RESOLVED, that the Board of Fire Commissioners approves a new total of 50 points earned by Claire Bergagnini during calendar year 2023, which results in her qualifying for a year of service credit for calendar 2023; and be it further,

RESOLVED, that the Fire District Administrator shall provide a copy of this resolution to Firefly Admin Inc., the third-party administrator for the Manhasset - Lakeville Fire District LOSAP, with instructions to ensure that the 2023 points for Ms. Bergagnini accurately reflect 50 earned in 2023.

The adoption of the foregoing Resolution (#F66-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 3/26/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Fire District

Date: 3/26/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/26/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#F67-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

WHEARAS Inis Fada Gaelic Pipe Band and NYPD Emerald Society Pipe Band will be performing at the 2024 Manhasset Day Parade.

RESOLVED that the Board of Commissioners approves the payment in the amount of \$3500.00 for both bands to perform in the parade on May 27, 2024 with the breakdown of \$1500.00 for Inis Fada Gaelic Pipe Band and \$2000.00 for NYPD Emerald Society Pipe Band.

The adoption of the foregoing Resolution (#F68-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

The Board acknowledged receipt of and discussed the information contained in the Fire Department Application.

Meeting adjourned at 5:40p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 26, 2024.

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Steven Flynn, Secretary

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