

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
June 13, 2023**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on June 13, 2023 5:15 p.m. (Prevailing time),

There were present:
Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the
Board of Fire Commissioners (Via face-time)

Honorable, Brian J. Morris Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:15 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 6/13/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 6/13/23

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/13/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 15304 thru Check Number 15326 this date.

The adoption of the foregoing Resolution (#F126-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Board of Commissioners amends Resolution #F80-23 authorizing the Manhasset Lakeville Fire District to reimburse the Manhasset Lakeville Fire Department for transportation to attend the Lords Valley Golf Outing on July 17, 2023. Reimbursement not to exceed \$6000.00.

The adoption of the foregoing Resolution (#F127-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

WHEREAS GASB issued Statement No. 87 Leases that established a single lease accounting model for the financial reporting of certain lease assets and related liabilities for leases that were previously classified as Operating Leases.

WHEREAS according to a Memorandum issued by the Office of the New York State Comptroller in December of 2022 Fire Districts must implement the new lease accounting and reporting standards for AUD reporting purposes for those leases the Fire District is a party to either as a lessee or a lessor and the District deems to be material leases,

Further, the determination of materiality is a managerial decision to be made by the Board of Commissioners and that the Board of Commissioners should use professional judgement and consider any factors they deem relevant to their District when determining materiality.

WHEREAS the Fire District is thus establishing a materiality threshold for the required reporting of Fire District leases.

NOW THEREFORE BE IT RESOLVED for purposes of accounting and reporting in accordance with GASB No. 87 Leases that any lease falling within in the scope of the pronouncement that the total remaining aggregate lease payments exceed 1% of the current year's operating budget shall be deemed material.

BE IT FURTHER RESOLVED that the Treasurer is directed to report in the Annual Update Document all Fire District leases that are determined material in accordance with the materiality threshold established in this policy.

The adoption of the foregoing Resolution (#F128-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 6/13/23 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Hub Spring & Suspensions	Repair Unit 8759	\$5,228.80	3410.489.A	VQ
Testing Unlimited Corp	2023 Ladder Testing	\$8,850.00	3410.475.0	
TOTAL	REQUESTED	\$14,078.80		

The adoption of the foregoing Resolution (#F129-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
 Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board hereby RESOLVES to approve hiring Michael Daniels and John Speelman as seasonal fire house maintainers for the 2023 summer during the seasonal timeframe of 5/1/23 – 9/30/23 at a rate of \$27.50 per hour pending civil service approval.

The adoption of the foregoing Resolution (#F130-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
 Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statement.

Meeting adjourned at 5:50 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on June 13, 2023.

Steven Flynn, Secretary

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