

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
August 15, 2023**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on August 15, 2023 5:05 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the
Board of Fire Commissioners

Honorable, Brian J. Morris Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman
Andrew Clavin-Resident

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Meeting called to order by the Chairman at 5:05 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Mr. Clavin discussed the Company #5 horns that are out of service with the Board of Commissioners.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 8/15/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 8/15/23

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/15/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 15530 thru Check Number 15552 this date.

The adoption of the foregoing Resolution (#F160-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

WHEREAS, the Board of Commissioners acknowledge that the New York State Covid 19 emergency has been terminated as of August 2022.

NOW, THEREFORE, based upon the termination of the Covid 19 emergency in New York State, the board terminates the policies enacted by the board on November 24, 2020 that conflicted with the state's policies, including the District's Covid Return To Work Policy after infection or Exposure Policy.

The adoption of the foregoing Resolution (#F161-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 8/15/23 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Fire District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Supervisor as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Mayday Comm.	Co#5 Siren Replace	\$44,245.00	3410.225.1	GC
TOTAL	REQUESTED	\$44,245.00		

The adoption of the foregoing Resolution (#F162-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

WHEREAS, The Board of Commissioners, in an effort to meet the changing needs of the community and in response to feedback from the members of the Department, has proposed construction of a new ambulance unit building, to be located at 70 Cumberland Ave, Lake Success, NY 11020; and WHEREAS, the cost of the proposed construction would be partially financed by Bond with an aggregate principal amount not to exceed \$10,000,000.00; and

WHEREAS, after a Public Hearing was held on 5/23/23 to discuss the proposed construction and received feedback from the community and constituents the Board of Commissioners approved engagement with Cameron Engineering to conduct a traffic study related to the property

NOW THEREFORE: The Board hereby RESOLVES and approves the draft traffic study conducted by Cameron Engineering related to the proposed site of the new ambulance unit building.

The adoption of the foregoing Resolution (#F163-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Recessed Meeting @ 5:20pm

Resumed Meeting @ 6:10pm

There were present:

Commissioner(s): Honorable Mark S. Sauvigne, Chairman of the Board of Fire Commissioners

Honorable, Brian J. Morris Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman
Fire Supervisor Timothy Gould
Assistant Fire Supervisor Kyle Dugger
Fire Chiefs: Weisburd, Porras, Antonelli, Farrone, Rice
District Counsel Robert Morici

The Fire Chiefs discussed the following with the Board: Ambulance Building traffic study, the fire department budget, Ambulance Unit Standby reimbursement. ESO status/training re: Ambulance Billing, Phone policy

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statement.

Meeting adjourned at 6:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on August 15, 2023.

Steven Flynn, Secretary

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