

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
August 29, 2023**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on August 29, 2023 5:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark S. Sauvigne, Chairman of the
Board of Fire Commissioners (via face-time)

Honorable, Brian J. Morris Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1 (EMS Recovery Operations)**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville Fire District on 8/29/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Brian J. Morris
Commissioner
Manhasset-Lakeville Fire District

Date: 8/29/23

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/29/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville Fire District and,

WHEREAS the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 60004 thru Check Number 60004 this date.

The adoption of the foregoing Resolution (#F172-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

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NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 15577 thru Check Number 15586 this date.

The adoption of the foregoing Resolution (#F173-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Board approved a resolution authorizing Business Manager Hilary Grossman to sign Paychex HR Pro Agreement on behalf of the board.

The adoption of the foregoing Resolution (#F174-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

WHEREAS, the Board of Commissioners (the “Board”) desires to address the difficulty communicated to the Board by District staff in efforts to identify and retain District resident taxpayers qualified and willing to serve as election inspectors and ballot clerks in the Ambulance Unit bond vote held on October 10, 2023.

WHEREAS, New York State Town Law § 212 provides that the Board shall designate District resident taxpayers as election inspectors and ballot clerks for MLFD Bond Vote;

WHEREAS, Town Law Article 13, Improvement District Commissioners, authorizes the Board with discretion to adopt by resolution various provisions to govern MLFD Bond Vote;

WHEREAS, while there is no express authority contained therein for the Board to designate persons other than District resident taxpayers to serve as Election Workers, the Board finds that its general obligation under Town Law Article 13 to conduct MLFD Bond Vote requires that the Board take reasonable and appropriate actions to ensure that the MLFD Bond Vote is conducted fairly and effectively;

WHEREAS, the inability of District staff to identify and retain District resident taxpayers qualified and willing to serve as election inspectors and ballot clerks in the bond vote, a problem that has developed and become more acute in recent years, warrants action by the Board to ensure that the MLFD Bond Vote is properly and effectively staffed, and the Board finds that extending the scope of persons eligible to serve as Election Workers to residents of Nassau County is not only consistent with the Board’s obligation to conduct the MLFD Bond Vote, but necessary to do so competently and effectively;

NOW, THEREFORE, it is hereby RESOLVED, as follows:

1. All residents of Nassau County who are eligible to be registered to vote as a resident of Nassau County in the general election held throughout Nassau County immediately prior to the MLFD Bond Vote (an “Eligible County Voter”), shall be eligible to serve as an election inspector or ballot clerk in any MLFD Bond Vote held on or after the date of adoption hereof; provided, however, that preference for designation as an election inspector or ballot clerk shall be granted to resident taxpayers of the District; and provided, further, that, to the extent that there are resident taxpayers of the District who are qualified and willing to serve as Chief Election Inspector or Election Inspectors, same shall be appointed Chief Election Inspector or Election Inspector before any person otherwise qualified to serve as an Election Worker hereunder may be appointed as Chief Election Inspector or Election Inspector.

The adoption of the foregoing Resolution (#F175-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Ameriprise and Charles Schwab statement.

Meeting adjourned at 5:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on August 29, 2023.

Steven Flynn, Secretary

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