

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
October 24, 2024**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on October 24, 2024 at 4:45 p.m. (Prevailing time),

There were present:
Commissioner(s):

Honorable, Brian J. Morris Chairman of the
Board of Fire Commissioners

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:45 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 10/24/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Fire District

Date: 10/24/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/24/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#F167-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board held its annual Public Hearing on its 2025 Fire Budget on October 15, 2024. No challenges were received, and the Board independently adopted the Budget. Motion to adopt the 2025 Manhasset-Lakeville Fire District Budget was made by Commissioner Sauvigne and seconded by Commissioner Morris.

The Board will present this budget, elected upon this day, to the Town of North Hempstead at their annual budget hearing.

The adoption of the foregoing Resolution (#F168-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

The Business Manager reported to the Board of Commissioners (“the Board”) that she and the Fire District Supervisor have developed the budget adjustments to the 2024 Budget and that such adjustments should, as a matter of record be approved by the Board and made part of minutes.

On Motion Commissioner Morris, seconded by Commissioner Sauvigne, the following resolution was adopted,

WHEREAS, the District Business Manager, and upon concurrence with the Fire Supervisor reported to the Board the adjustments to the 2024 Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the 2024 FIRE Budget:

A/C#	Description	Amount	Explanation
3410 225	Build & Grounds Capital Outlay	\$35,000.00	Actual higher than budget
3410 226	Fire Dept. Capital Outlay	(\$35,000.00)	Anticipated costs lower than budget
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The adoption of the foregoing Resolution (#F169-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The District Supervisor requested approval for the amendment of the following Purchase Order to cover anticipated costs that arise during the year

- A&P Tools (Existing Blanket PO 19 decrease 3410 473 allocation from \$100 to \$0)
- AA Systems Truck & Bus (Existing Blanket PO 18 increase 3410 473 allocation from \$6,000 to \$9,000)
- AAA Emergency Supply Co. (Existing Blanket PO 216 increase 3410 479 allocation from \$8,996.80 to \$10,996.80)
- Automotive Unlimited (Existing Blanket PO 21 decrease 3410 475 allocation from \$2,000 to \$1,500)
- Automotive Unlimited (Existing Blanket PO 21 increase 3410 476 allocation from \$20,400 to \$25,400)
- Automotive Unlimited (Existing Blanket PO 21 increase 3410 474 allocation from \$800 to \$1,300)
- Barnwell House of Tires (Existing Blanket PO 22 increase 3410 476 allocation from \$3,500 to \$5,000)
- Biener Ford LLC (Existing Blanket PO 110 increase 3410 476 allocation from \$2,000 to \$3,000)
- Firefighter Equip of NY (Existing Blanket PO 28 decrease 3410 479 allocation from \$25,000 to \$20,000)
- Grainger (Existing Blanket PO 31 decrease 3410 473 allocation from \$3,000 to \$500)
- Grainger (Existing Blanket PO 31 increase 3410 479 allocation from \$5,000 to \$5,750)
- Grainger (Existing Blanket PO 31 decrease 3410 476 allocation from \$4,000 to \$600)
- Grainger (Existing Blanket PO 31 increase 3410 474 allocation from \$3,000 to \$8,150)
- MSC Industrial Supply Co (Existing Blanket PO 39 decrease 3410 475 allocation from \$15,486.01 to \$12,986.01)
- Probilling & Funding Service (Existing Blanket PO 41 decrease 3410 473 allocation from \$10,000 to \$5000)
- Probilling & Funding Service (Existing Blanket PO 41 decrease 3410 476 allocation from \$10,000 to \$5000)
- W.B Mason Co. Inc. (Existing Blanket PO 44 increase 3410 475 allocation from \$37,500 to \$44,000)
- Zaino's Nursery (Existing Blanket PO 45 decrease 3410 475 allocation from \$6,000 to \$4,500)

The adoption of the foregoing Resolution (#F170-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

On a motion proposed by Commissioner Sauvigne and seconded by Commissioner Morris, the board hereby RESOLVES to appoint Chris Gould as a full time Cleaner at salary \$44,000.00 per year effective November 4, 2024 pending Civil Service approval.

The adoption of the foregoing Resolution (#F171-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn
Nays: None

On a motion proposed by Commissioner Flynn and seconded by Commissioner Sauvigne, the board hereby RESOLVES to authorize Commissioner Morris to sign the backup Dispatching Agreement with the Village of Kensington on behalf of the board.

The adoption of the foregoing Resolution (#F172-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 5:30 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 24, 2024.

Steven Flynn, Secretary

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