

**Meeting of the Board of Fire Commissioners
Of the Manhasset-Lakeville Fire District
In the Town of North Hempstead
In the County of Nassau, New York
November 19, 2024**

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At a regular meeting of the Board of Fire Commissioners of the Manhasset-Lakeville Fire District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Fire District Office, 170 East Shore Road, Great Neck, New York, on November 19, 2024 at 5:20 p.m. (Prevailing time),

There were present:
Commissioner(s):

Honorable, Brian J. Morris Chairman of the
Board of Fire Commissioners (Via Facetime)

Honorable, Mark S. Sauvigne Fire District
Treasurer

Honorable, Steven Flynn Fire District
Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 5:20 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (a "LOSAP") on behalf of the Manhasset - Lakeville Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML); and

WHEREAS, participant Edward M. Peters has submitted an application to be paid a total and permanent disability benefit from the LOSAP; and

WHEREAS, the application has been reviewed by the District's third-party administrator, Firefly Admin Inc., and in a letter from Firefly Admin Inc. dated November 15, 2024, they have advised the Board that Mr. Peters meets the eligibility requirements to be paid a total and permanent disability benefit, provided he has resigned as an active member of the Fire Department; and

WHEREAS, the Board of Fire Commissioners have reviewed Mr. Peters' application and the letter from Firefly Admin Inc., and agree with the assessment of Firefly Admin Inc. that Mr. Peters meets the requirements to be paid a total and permanent disability; and

WHEREAS, Mr. Peters is no longer an active member of the Fire Department;
NOW, THEREFORE BE IT

RESOLVED, that the Board of Fire Commissioners approves a total and permanent disability benefit to be paid to Edward Peters.

RESOLVED, that, a copy of this resolution shall be provided to Firefly Admin Inc. so they may process the benefit payable in accordance with the Plan Document as soon as administratively possible.

Commissioner Sauvigne raised the motion to approve, Commissioner Flynn seconded the motion, and upon roll call the vote of the Board was as follows:

The adoption of the foregoing Resolution (#F182-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The District Supervisor requested approval for the amendment of the following Purchase Order to cover anticipated costs that arise during the year

- Firematic (Existing Blanket PO 29 increase 3410 479 allocation from \$20,000 to \$25,000)
- Firefighter Equipment of NY (Existing Blanket PO 28 decrease 3410 479 allocation from \$20,000 to \$17,500)
- J&B Medical (Existing Blanket PO 35 decrease 3410 479 allocation from \$15,000 to \$12,500)
- Automotive Unlimited (Existing Blanket PO 10 increase 3410 473 allocation from \$17,000 to \$19,000)
- Arch Emergency (Existing Blanket PO 65 increase 3410 479 allocation from \$2,000 to \$3,000)
- AAA Emergency (Existing Blanket PO 216 increase 3410 479 allocation from \$2,000 to \$3,000)
- A&P Tools (Existing Blanket PO 19 increase 3410 473 allocation from \$100 to \$600)

The adoption of the foregoing Resolution (#F183-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE FIRE DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville FIRE District on 11/19/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Fire District

Date: 11/19/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 11/19/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville FIRE District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#F184-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

The Board approved a resolution authorizing Commissioner Sauvigne to sign municipal advisor services agreement with Munistat on behalf of the board.

The adoption of the foregoing Resolution (#F185-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

The Board of Commissioners resolves to approve the form of a MOU as presented by Council subjected to the approval by CSEA regarding accumulation of paid time off for a new hire.

The adoption of the foregoing Resolution (#F186-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

The Board acknowledged receipt of and discussed the information contained in the Charles Schwab and Ameriprise statement.

Meeting adjourned at 5:30 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on November 19, 2024.

Steven Flynn, Secretary

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