

**Meeting #02-24W
January 9, 2024**

At 4:00 PM there was a public bid opening for the Campbell Well Nos. 1 and 2 Rehab. As per the instructions published on or about 12/21/23 in the following newspapers, recognized by the Board of Commissioners as the official newspapers of the Manhasset-Lakeville Water District: the Manhasset Press, the New Hyde Park Illustrated, the Great Neck Record, sealed bids were received up until 4:00 pm on this date by the District Office and were opened:

| <u>Company</u> | <u>Bid</u> | |
|----------------|------------|------------------------------|
| AC Schultes | \$598,500 | \$763,440 (Alternate Amount) |

The bid information was presented to the Superintendent for evaluation.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

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|-----------------------------|---|
| Shelter Rock AOP | Miscellaneous interior small piping and painting continued. MCC Delivery pushed out until May. |
| 251 Seasingtown (Toll Bros) | Campbell Well's 1 and 2 rehabilitation, bid opening tonight. Palace continues with electrical work. |
| Spruce Ponds | Treatment building exterior block installation continues. |
| Jayson Ave & Nassau Rd | Received paving invoice from TONH. |
| Univerus | SAP accounting software live! Review approval process tonight. |
| Highland Ave | Paving Complete, waiting on VOT paving invoice |
| Seasingtown AOP | Seasingtown Well#1 redrill in design. |
| AT&T | Request to start Renewal of cell agreement |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 1/09/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 1/09/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 1/09/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W30-24) was duly put to a vote on roll call, which resulted as follows:

| | |
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| Ayes: | Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn |
| Nays: | None |

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/09/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR | DESCRIPTION | AMOUNT | BUDGET NUMBER | PURCHASE SUPPORT |
|--------------|------------------|-------------------|---------------|------------------|
| Apple | 3 Macbook Airs | \$5,500.00 | 8310 207 | |
| TOTAL | REQUESTED | \$5,500.00 | | |

The adoption of the foregoing Resolution (#W31-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 6:15 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on January 9, 2024.

Steven Flynn, Secretary

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