

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
January 16, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on January 16, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s): Honorable Brian Morris, Chairman of the Board of Water Commissioners

 Honorable Mark Sauvigne, Water District Treasurer

Also present: Superintendent Paul J. Schrader
 Business Manager Hilary Grossman
 Joe Todaro- H2M

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Miscellaneous interior small piping and painting continued. MCC Delivery pushed out until May.
251 Searingtown (Toll Bros)	Campbell Well's 1 and 2 rehabilitation, recommendation for award. Palace continues with electrical work.
Spruce Ponds	Treatment building exterior block installation continues.
Highland Ave	Paving complete, waiting on VOT paving invoice.
Searingtown AOP	Searingtown Well #1 Redrill in design
AT&T	Request to start Renewal of cell agreement
GAC Bid	Recommendation of award

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 1/12/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 1/12/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 1/12/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W32-24) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne
Abs:	Commissioner Flynn

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/16/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT	STATUS A OR D
Univerus Inc	SAP Licences 2/1/24-12/31/24	\$25,315.62	8310 205	Per 2 yr agree	AC
Univerus Inc	SAP Licences 1/1/25-1/31/25	\$2,301.42	0480 000	Per 2 yr agree	AC
TOTAL	REQUESTED	\$27,617.04			

The adoption of the foregoing Resolution (#W33-24) was duly put to a vote on roll call, which resulted as follows:

- Ayes: Commissioner Morris, Commissioner Sauvigne
- Abs: Commissioner Flynn

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Campbell Well Nos. 1 and 2 Rehab, and

WHEREAS, the district received the following bids for this service as follows:

<u>Company</u>	<u>Bid</u>	
AC Schultes	\$598,500	\$763,440 (Alternate Amount)

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to AC Schultes in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W34-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne
 Abs: Commissioner Flynn

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne,

WHEREAS, the Board of Commissioners of the Manhasset Lakeville Water District (“the District”) solicited sealed bids for Annual On-Call GAC Changeout Contract, and

WHEREAS, the district received the following bids for this service as follows:

<u>Company</u>	<u>Bid</u>		
Carbon Activated Corp.	\$333,800(2024)	\$351,700(2025)	\$370,500(2026)
Calgon Carbon	\$463,400(2024)	\$477,600(2025)	\$492,200(2026)

NOW, THEREFORE, based upon the recommendation of the District’s Superintendent, the Board of Commissioner of Manhasset-Lakeville Water District hereby awards the aforesaid contract to Carbon Activated Corp. in accordance with that firm’s written proposal and the conditions and specifications upon which it was based.

The adoption of the foregoing Resolution (#W35-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne
 Abs: Commissioner Flynn

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 1/16/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
T Mina	Eddy Fire Hydrants, Meter Setters	\$20,960.96	8340 260	AC
Core & Main	520M MXU Radios	\$15,500.00	8310 250	AC
TOTAL	REQUESTED	\$36,460.96		

The adoption of the foregoing Resolution (#W36-24) was duly put to a vote on roll call, which resulted as follows:

- Ayes: Commissioner Morris, Commissioner Sauvigne
- Abs: Commissioner Flynn

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 1/16/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 1/16/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 1/16/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W37-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne
Abs: Commissioner Flynn

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on January 16, 2024.

Mark Sauvigne, Treasurer

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