

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
February 25, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 25, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer

Honorable Brian Morris, Water District  
Secretary

Also present:

Superintendent Paul J. Schrader  
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Shelter #2 cleaning underway. Haven't heard back from NC on moving forward with sewer connection, Dustin to follow up.
251 Searingtown (Toll Bros)	Waiting on Palace and PRI for final payment requests and bonds, and O&M manuals. Schneider not paid by Palace.
Spruce Pond	Punch list on building remains. PRI on site this week.
Univerus	Continue to work on service orders. Bill date.
Searingtown AOP	AC Schultes given notice to proceed with redrill. Completion date September 10, 2025.
Evans Street Water Main	Mill and top through Town in Spring.
Thomaston Tank Rehabilitation	Corral in design. Received NCDOH comment letter on overcoat project.
IU Willets Grant-Water Plant Operator	Building (phase II). H2M to submit phase II plans to DOH Reviewing responses to canvass letters.
Campbell Well #1 PFAS	Submitted to NCDOH for approval.
Eden GACs	Eden GAC upgrade to NCDOH for review. Bid Date March 11, 2025.
Hillside Ave Water Mains	Contract signing next. Additional Town paving requirements
Annual Contracts	Water Meters, Sodium Hydroxide, Pipe Hydrants. Bids due March 4 <sup>th</sup> and 11 <sup>th</sup> , 2025.
AWQR	Under Construction
UCMR5	1 <sup>st</sup> round of testing complete. No results yet. Next round in August.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/25/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 2/25/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/25/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W49-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/25/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Effortless Power Inc	Rebuild ESR Deepwell Motor (replaces W32-25)	\$17,050.00	8340 476	AC
TOTAL	REQUESTED	\$17,050.00		

The adoption of the foregoing Resolution (#W50-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

It is hereby RESOLVED that the Board of Commissioners Mark Sauvigne, as Chairman of the Board of Commissioners of the Manhasset-Lakeville Water District, is authorized to sign Engagement letter with Craig, Fitzsimmons & Meyer as auditors for the 2024 Audit on behalf of the Board.

The adoption of the foregoing Resolution (#W51-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board of Commissioners approved and adopted the new Personal Use of Company Car (PUCC) calculations based on the Leased Value Rule as per IRS Publication 15-b. Bi-weekly PUCC calculations are as follows:

P. Schrader	\$176.48
M. Sauvigne	\$90.93
B. Morris	\$ 116.04
S. Flynn	\$105.05
A. Salvemini	\$182.83

The adoption of the foregoing Resolution (#W52-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 25, 2025.

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Brian J. Morris, Secretary

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