

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
February 28, 2023**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on February 28, 2023 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Mark Sauvigne, Chairman of the  
Board of Water Commissioners

Honorable Brian Morris, Water District  
Treasurer

Honorable Steven Flynn, Water District  
Secretary

Also present:

Superintendent Paul J. Schrader  
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

|                                   |  |
|-----------------------------------|--|
| Shelter Rock #1 and #2            | Exterior brickwork progressing, interior ceiling installed.                                  |
| 251 Searingtown (Toll Bros)       | Phase 3 water main start date March 27,2023. Dome still has issues. Nothing new from Palace. |
| Spruce Ponds Well GAC's           | Carbon delivery set for April. Building bid set for June 2023.                               |
| Jayson Ave & Nassau Rd            | Construction underway  |
| 315 Manhasset Woods Rd            | CP submitting subdivision application to Nassau County for approval.                         |
| Univerus Inc.                     | Univerus training Monday February 27 through Friday March 3, 2023.                           |
| Highland Ave                      | New water main in design. NCDOH to review ASAP.  |
| Annual Contracts                  | Electrical Maintenance, Sodium Hydroxide, and Sodium Hypochlorite to advertise next week.    |
| Annual Water Quality Report       | Under Construction   |
| Annual NYSDEC Conservation Report | Under Construction   |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 2/28/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 2/28/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 2/28/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12433 Thru Check Number 12448 this date.

The adoption of the foregoing Resolution (#W58-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 2/28/2023 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

| VENDOR | DESCRIPTION                                       | AMOUNT      | BUDGET NUMBER | PURCHASE SUPPORT |
|--------|---|-------------|---------------|------------------|
| Hach   | Nitratax Annual Maintenance and Service Agreement | \$12,232.00 | 8330.468.0    | GC               |
| TOTAL  | REQUESTED   | \$12,232.00 |               |                  |

The adoption of the foregoing Resolution (#W59-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

RESOLVED that the Board approves of the hiring of Charles Karen and Vincenzo Pisani, as seasonal employee Laborers and Megan Rice as student worker during the seasonal timeframe of 5/1/23 – 9/30/23, at a rate of \$17.50/hour, pending approval from Nassau County Civil Service.

The adoption of the foregoing Resolution (#W60-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

Commissioner Sauvigne made a motion to go into an Executive Session at 5:00 pm. All in favor.

The adoption of the foregoing Resolution (#W61-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

Commissioner Sauvigne made motion that the Board terminate the Executive Session and return to regular session at 5:05 pm. Employee Matters. No action taken.

The adoption of the foregoing Resolution (#W62-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on February 28, 2023.

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Steven Flynn, Secretary

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