

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
March 7, 2023**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on March 7, 2023 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):	Honorable Mark Sauvigne, Chairman of the Board of Water Commissioners
	Honorable Brian Morris, Water District Treasurer
	Honorable Steven Flynn, Water District Secretary

Also present:	Superintendent Paul J. Schrader Business Manager Hilary Grossman Engineer Dustin Rigos Counsel Christopher Prior
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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock #1 and #2	Exterior brickwork progressing, foil request.
251 Searingtown (Toll Bros)	Phase 3 water main start date March 27,2023. Dome still has issues. Palace expecting delivery next week.
Spruce Ponds Well GAC's	Carbon delivery set for April. Building bid set for June 2023.
Jayson Ave & Nassau Rd	Construction underway
315 Manhasset Woods Rd	CP submitting subdivision application to Nassau County for approval.
Univerus Inc.	Univerus training Tuesday and Wednesday this week, general ledger and purchasing. Foil Request.
Highland Ave	New water main in design. NCDOH to review ASAP.
Annual Contracts	Electrical Maintenance, Sodium Hydroxide, and Sodium Hypochlorite to advertise Thursday March 9, 2023. Bids due March 28, 2023.
Annual Water Quality Report	Under Construction
Annual NYSDEC Conservation Report	Under Construction

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/07/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 3/07/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/07/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12449 Thru Check Number 12481 this date.

The adoption of the foregoing Resolution (#W63-23) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

Commissioner Sauvigne made a motion to go into an Executive Session at 4:55 pm. All in favor.

The adoption of the foregoing Resolution (#W64-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

Commissioner Sauvigne made motion that the Board terminate the Executive Session and return to regular session at 4:55 pm. Employee Matters. No action taken.

The adoption of the foregoing Resolution (#W65-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

RESOLVED, that the Board of Commissioners approved merit raise increase in the amount of \$2,500 annually effective March 27, 2023 for Water District employee Clare Panarese. The proposed merit increase is in recognition of Clare going above and beyond the call of duty with respect to new initiatives.

The adoption of the foregoing Resolution (#W66-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 7, 2023.

Steven Flynn, Secretary

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