

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
March 30, 2021**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on March 30, 2021 at 4:00 pm (Prevailing time),

There were present:

Commissioner(s):	Honorable Brian Morris, Chairman of the Board of Water Commissioners
	Honorable Mark Sauvigne, Water District Treasurer
	Honorable Steven Flynn, Water District Secretary (via Face-time)

Also present:	Superintendent Paul J. Schrader Donald O'Brien (Resident)
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Meeting called to order by the Chairman at 4:00 p.m.  
Minutes of the previous meeting to stand approved by the Board.  
Incoming and outgoing communications were considered by the Board.

Donald O'Brien discussed this year's Memorial Day parade, Town of North Hempstead Permits, bands. Donald will follow-up with the board after the American Legions Meeting.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Munsey Tank	Waiting to hear back from Yenicag on waiver approval. Zheng still in China.
Vepo Crossconnex	First Test due notices this week.
Shelter Rock #1 and #2	AOP in design. Grant financial agreement next.
Searingtown	Preliminary Design underway. New well option being explored.
Park Ave Water Main	Project set to begin April 5.
251 Searingtown	TMBG letter from Nelson and Pope documenting their issues with regards to the cost of meters, District Administration, Legal, and contingencies in the developer funding request.
IU Willets	Contractor on site setting forms for the concrete footings. Filters due for delivery on April 26.
VOP	Expired water supply agreement. Emailed letter agreement for extending the existing agreement through 12/31/21 to VOP.
Annual Contracts	Generator maintenance recommend award to National Grid Energy Management
Annual Water Conservation Report	Due April 28, 2021
Annual Water Quality Report	Draft sent to NCDOH for review
Tower Ford Property	Request water availability. 75 unit apartment building.
Buy Board	Resolution authorizing the District to join the National Purchasing Cooperative.
Quadient	New lease for bill stuffing machine, mail opener, and postage meter.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 3/30/21 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commmisioner Morris  
Manhasset-Lakeville Water District

Date: 3/30/21

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 3/30/21, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 10262 thru Check Number 10279 this date.

The adoption of the foregoing Resolution (#W66-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 3/30/2021 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
T. Mina	50 Storz Caps	\$12,150.00	8340.260.0	AC
T. Mina	13 Eddy Fire Hydrants	\$28,700.00	8340.260.0	AC
Quadiant	Bill Stuffing Machine, Letter opener, & Postage Machine. New 5 year lease. \$718.08/month		8310.210.C	GC
	TOT. AMT. REQ.	\$40,850.00		

The adoption of the foregoing Resolution (#W67-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**Proposed Form of Resolution of Board of Commissioners of the  
Manhasset-Lakeville Water District Under New York State’s  
“Piggybacking Law,” Authorizing Membership in Buy Board National Cooperative  
Purchasing Cooperative**

BE IT RESOLVED, as follows:

WHEREAS, pursuant to New York State General Municipal Law § 103(16) (the “Piggybacking Law”), the New York State Legislature has authorized the Board of Commissioners of the Manhasset-Lakeville Water District to make purchases of apparatus, materials, equipment or supplies through the use of contracts let by the United States of America or any agency thereof, or any state or any other political subdivision or district of any state if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with General Municipal Law § 103, and made available for use by other governmental entities, provided that the Board of Commissioners has adopted a resolution authorizing the “best value” purchasing methodology; and

WHEREAS, the Board of Commissioners of the Manhasset-Lakeville Water District has previously adopted a resolution authorizing the Manhasset-Lakeville Water District to

award purchase contracts on the basis of “best value,” as provided for pursuant to the provisions of the New York State General Municipal Law; and

WHEREAS, the Buy Board National Purchasing Cooperative is a public agency existing under the laws of the State of Texas and governed by elected officials, created for the purpose of facilitating a competitive bidding and contracting process on behalf of the needs of itself and the needs of current and potential member agencies, which include local governments in all of the fifty states;

WHEREAS, counsel to the Board of Commissioners has reviewed the materials provided by Buy Board, and has concluded that Buy Board is an appropriate governmental agency under the New York State Piggybacking Law through which the Water District may purchase items that are available under purchase contracts let by Buy Board; and

NOW, THEREFORE, the Board of Commissioners of the Manhasset-Lakeville Water District hereby authorizes the Water District to become a member of Buy Board National Purchasing Cooperative.

The adoption of the foregoing Resolution (#W68-21) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on March 30, 2021.

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Brian Morris, Chairman

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