

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
May 23, 2023**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on May 23, 2023 at 4:00 p.m. (Prevailing time),

There were present:

- Commissioner(s): Honorable Mark Sauvigne, Chairman of the Board of Water Commissioners
- Honorable Brian Morris, Water District Treasurer
- Honorable Steven Flynn, Water District Secretary

Also present: Superintendent Paul J. Schrader  
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock #1 and #2	Installing site piping out on the street
251 Searingtown (Toll Bros)	Water main and hydrant installation will be completed this week. All plant work at Campbell halted until fall. Dome. H2M fee schedule funding
Spruce Ponds Well GAC's	Samples all passed. NCDOH onsite inspection tomorrow. Building bid in June 2023.
Jayson Ave & Nassau Rd	Restoration underway
315 Manhasset Woods Rd	Waiting NC subdivision approval. (This week)
Univerus Inc.	User training underway
Highland Ave	Restoration remains, binder to grade. Thomaston resurfacing?
ESR Parking Lot	Waiting for Posillico's estimate on repaving lot.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 5/23/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 5/23/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 5/23/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12693 Thru Check Number 12719 this date.

The adoption of the foregoing Resolution (#W101-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 2**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 5/23/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 5/23/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 5/23/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 16114 Thru Check Number 16114 this date.

The adoption of the foregoing Resolution (#W102-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 5/23/2023 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Core & Main	3/4" Ipearl Water Meters (50)	\$8,000.00	8310.250.0	AC
Core & Main	Sensus Customer Portal	\$6,631.25	8310.210.C	PS
Schneider Electric	Various SCADA service calls 2023 through May 13	\$10,784.00	8320.475.B	PS
H2M	Cambell Well #1 Grant Application and engineering report	\$22,400.00	8340.451.0	PS
Stonytown	AWQR Print and Mail	\$8,662.00	8310.450.0	PS
TOTAL	REQUESTED	\$56,477.25		

The adoption of the foregoing Resolution (#W103-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

**RESOLUTION OF AFFIDAVIT OF POSTING**

Location Code: 50128  
Employer Name: MANHASSET-LAKEVILLE WATER AND FIRE DISTRICT  
Affidavit attesting that the Standard Workday and Reporting Resolution was posted and available to the public for a minimum of 30 days.

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State of New York }  
County of Nassau }

Hilary Grossman being duly sworn, deposes and says:

- 1. That (s)he is the Human Resources Administrator of Manhasset-Lakeville Water and Fire District
- 2. That the posting of the Resolution began April 19, 2023 continued for at least 30 days.
- 3. That the Resolution was posted and available to the public on the (check one):

Employers website  
 Official Sign Board  
 Main entrance to office of the clerk at 170 East Shore Road, Great Neck, N.Y.

Name Hilary Grossman Title Secretary

(Original filed in Commissioners Workday folder with Human Resources).

The adoption of the foregoing Resolution (#W104-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on May 23, 2023.

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Steven Flynn, Secretary

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